

**Minutes of the meeting of Madley Parish Council held on Tuesday 4<sup>th</sup> November 2014 in ~~Madley Parish Hall~~ The Stables at 7.15pm (Due to flooding in the parish hall)**

Cllr P Hince (Chair), Cllr H Wooles, Cllr E Burman, Cllr H Griffiths and Cllr R Beard.

**In attendance:** Cllr D Taylor (Ward Member) and Mrs C Boyles (Clerk). There were four members of the public present.

	<b>Action</b>
<p>1 <b>To accept Apologies for Absence</b> Cllr I Clelland, Cllr P Corcoran and Cllr M Edwards.</p>	
<p>2 <b>To receive Declarations of Interest &amp; Dispensation Applications</b> None.</p>	
<p>3 <b>To consider Minutes of the Previous Meeting</b> The Minutes of the Meeting held on 7<sup>th</sup> October 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p>	
<p>4 <b>Open Forum</b> 4.1 None received. 4.2 Cllr Taylor requested details of potholes to report to the locality steward. 4.3 The parish path officer's report was noted. 4.4 A recurring flooding problem on Stoney Street, opposite the old Chapel was raised. Cllr Taylor agreed to take the Locality Steward to look at the issue.</p>	<b>DT</b>
<p>5 <b>Clerk Update and to note Correspondence List</b> The defibrillator training had taken place, but despite being advertised, was only attended by three people. Requests from a member of the public for improvements to the website and minutes to be put on the notice board were noted. A member of the public had questioned the quality of the Claypits Lane resurfacing and the value for money it represented. The parish council were satisfied with the outcome of this project. Due to a reduced cost of the DBS checks for the youth club, it had been requested the difference be given to the youth club for supplies. As this was not on the agenda, it would be put on the next agenda for consideration. An expression of thanks had been received from a member of the public for the new litter bin and the ongoing maintenance at the recreation ground.</p>	<b>Clerk</b>
<p>6 <b>To agree Defibrillator check regime</b> The defibrillator required a quick check weekly to confirm it to be in working order and a checklist record kept. <b>Resolved</b> that Cllr Hince undertake the weekly check and record it.</p>	<b>PH</b>
<p>7 <b>To consider joining the Winter Maintenance Self-Help Scheme and Sandbag requirements</b> The information received was discussed. The parish hall had refused the request to store sandbags in the car park due to concerns regarding vandalism. <b>Resolved</b> not to take part in the winter maintenance self-help scheme. <b>Resolved</b> for the clerk to investigate whether Balfour Beatty would fill grit bins purchased by the parish council and if so, prices of grit bins.</p>	<b>Clerk</b>
<p>8 <b>To consider the role of the Parish Path Officer and the implementation of the role within the Parish</b> <b>Resolved</b> to move this item to the end of the agenda.</p>	
<p>9 <b>To consider Lengthsman worksheets, any action required and proposed new Lengthsman Scheme Information</b> The lengthsman worksheets were received. Local knowledge about outfalls had been requested and Cllr Burman offered assistance. The clerk would pass this on. Ditch work on C1193 at the</p>	<b>Clerk</b>

junction with U73214 was quoted at £375.00 plus VAT and a gulley maintenance day was also required. The clerk detailed the remaining Lengthsman budget. The clerk had responded to Herefordshire Council's new lengthsman proposals, which would result in a huge reduction for Madley, which they attributed to the C and U roads only being included and the A and B roads excluded. The clerk was still awaiting a response.

**Resolved** for the clerk to send a letter of thanks to Mr Matthews for his help during the ditch clearing work on Brampton Road.

**Resolved** for Terry Griffiths to carry out the ditch work and a maintenance day. This would be all until the end of December, when the final quarter payment could be claimed.

**Resolved** to request Balfour Beatty send the jetter crew to C1193 at BT pole 2 nr Lower Shenmore as the culvert size is too great for the lengthsman.

**Resolved** to publish the Lengthsman worksheets on the website.

Clerk

Clerk

Clerk

Clerk

## 10 To consider proposals for Village Signs and Publicity

Various options were discussed. A new notice board, recreation field sign, village signs and display stand in the parish hall were all options.

**Resolved** that Cllr Burman obtain a price for refurbishing the Recreation Field sign and two new village signs.

**Resolved** to obtain prices for display stands and notice boards.

EB

Clerk

## 11 Planning

11.1 Planning application P143004/F, SO342476 238303 off Stoney Street, Madley – Proposed covered silage building with associated yard and effluent catchment tank was considered. Cllr Burman declared a non declarable pecuniary interest.

**Resolved** to strongly object to this application. The parish council was not consulted on the current building on the site, due to it being under a 'Prior Approval' application, but the prior approval was not for livestock, which represents a breach of the planning process. The parish council supported the application for a campsite at The Comet Inn, which was applied for and given permission via the proper process, to support local business and encourage tourism in the area and this application will jeopardise the campsite development. The noise, vermin and smell from the site of this proposal are already unacceptable in such close proximity to The Comet Inn and this application will exacerbate it. There are also serious concerns regarding flow and flooding of the effluent from the silage pit. The proposed silage pit would be around 5 yards from the nearest caravan. The planning notices displayed at the site were removed shortly after being displayed and have only just been reinstated, therefore there has not been adequate public consultation.

Clerk

## 12 Recreation Field

12.1 The recreation field checklist was received from Cllr Griffiths. No action was required.

12.2 Enquiries had been made regarding community dog warden schemes, but feedback from Herefordshire Council suggested they had not been particularly successful. The possibility of not having an official scheme but publicising a request for anyone witnessing owners not clearing up after their dogs, to report it to the community protection team at Herefordshire Council was discussed.

**Resolved** to pursue publicising a request for the public to report offences directly to the community protection team.

12.3 The clerk had visited the school to discuss progress of recreation field improvements with the children in the working group. They and their teacher had agreed to write to local companies for help and to write something to encourage use of the recreation field car park to drop off and pick up and walk to and from school.

12.4 The Big Lottery Fund application had been successful and a grant offer for £10,000 for Madley Youth Zone had been received. This would provide and install two pieces of older childrens equipment at the recreation field and suitable safety surfacing.

**Resolved** that the grant offer be accepted and the project progressed.

12.5 Locations for the new equipment, benches and goal posts and installation were discussed.

The clerk had made enquiries with the Community Payback team regarding installation, but had not received a response.

Clerk

Clerk

**Resolved** that the goal posts be located in the same direction as previously, but with a distance of a 5-a-side pitch between and directly in the centre of the field. This would leave approximately 31m either end between the goal posts and the gardens of the houses behind. Cllr Hince and Cllr Beard would look at the fixings and materials required for the goal posts and benches and arrangements for a volunteer day to install the equipment would be made.

**PH/RB/  
Clerk**

**13 Finance Report**

13.1 The bank reconciliation was approved.

13.2 The precept for 2015/16 was discussed and would continue to be worked on for the December meeting.

13.3 A request for a grant from Dore Community Transport had been received and was considered.

**Resolved** to award a grant of £50 for 2015/16.

13.4 Changes to bank signatories were discussed, due to Cllr Hayes' resignation.

**Resolved** that Cllr Hayes be removed as signatory to the parish council and lengthsman account and signatories would be reviewed again after the elections.

13.5 Payments approved:

PAYE £41.00, NI £0.00 Employee, £0.00 Employer

Mrs C Boyles (Reimburse expenses) £43.53

Lafarge Tarmac Trading Limited (Claypits Lane resurfacing) £9698.22

13.6 Lengthsman payments approved:

Terry Griffiths (Brampton Road works) £1080.00

Madley Parish Council (Lengthsman administrator fee October 2014) £42.75

**Clerk**

**Clerk**

**Clerk**

**14 Matters for the Next Agenda (no discussion)**

None.

**A resolution was passed to exclude the public from discussions on the following item due to its confidential nature**

**8 To consider the role of the Parish Path Officer and the implementation of the role within the Parish**

Parish Councillors discussed concerns raised about the Footpaths Officer and unanimously **Resolved** to terminate the office of the current postholder forthwith and seek the services of a new officer as soon as possible.

**Clerk**

**The meeting closed at 9.45pm**

**Next Meeting Tuesday 2<sup>nd</sup> December 2014**