

**Minutes of the meeting of Madley Parish Council held on Tuesday 4<sup>th</sup> March 2014 in Madley Parish Hall at 7.15pm**

Cllr P Hince(Chair), Cllr H Griffiths, Cllr H Wooles, Cllr P Corcoran, Cllr R Beard, Cllr E Burman.

**In attendance:** CCllr D Taylor, CSO Middleton, Mrs J Williamson – PPO, Mrs C Boyles – Clerk.  
There were five members of the public present.

**1 To accept Apologies for Absence**

Cllr S Hayes, Cllr I Clelland and Cllr M Edwards.

**2 To receive Declarations of Interest & Dispensation Applications**

None received.

**3 To consider Minutes of the Previous Meeting**

The Minutes of the Meeting held on 4<sup>th</sup> February 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

**4 Nicholas Broadbent, Welsh Water**

Mr Broadbent had declined the invitation to attend. The clerk provided an update on progress with Claypits Lane and contact with residents regarding the issue.

**5 Open Forum**

5.1 There was currently an email scam purporting to be from the Post Office and CSO Middleton advised not to open any email from the Post Office.

5.2 CCllr Taylor gave details of a visit to Madley with an engineer from Balfour Beatty to look at outstanding issues. Although Woodyatts Lane is a private lane, Balfour Beatty would be looking to install ditches to alleviate flooding with landowners perhaps also installing a ramp. A problem with water in Shenmore was being looked into by Balfour Beatty as well as the bends by The Comet (in Eaton Bishop parish). Several issues for the lengthsman to look at were identified and Cllr Burman agreed to be a local point of contact for the lengthsman. It was also requested the clerk write to the Duchy to request action to alleviate flooding in the future at Brampton Road. Cllr Taylor and the clerk had tried to prompt action from BT to reinstate the telephone line that had been knocked down by a tree at Shenmore on 12<sup>th</sup> February. A temporary line had now been connected with a permanent replacement to be put in place on 19<sup>th</sup> March 2014.

5.3 Emails from a resident relating to the flooding at Brampton Road were read out. The clerk would respond to say that the parish council share their concerns, the Duchy will be contacted and a visit had taken place with Balfour Beatty. Issues were also raised regarding water on the Bridge Sollars Road, which had also been looked at on the visit with Balfour Beatty. It was requested the clerk make enquiries with Balfour Beatty as to the number of accidents on Bridge Sollars Road in the last 12 months.

**6 Clerk Update**

An update on defects reported was given.

**7 Parish Paths**

The report was received and noted.

**8 To consider letter from resident regarding litter**

A letter from residents regarding litter in the village was read out. The clerk had requested the

**Action**

**Clerk**

**Clerk**

	<p>redundant display board posts at Archenfield be removed by Herefordshire Housing and they had agreed to do this. The request for a litter bin by the Archenfield bus stop would be looked into.</p> <p><b>Resolved</b> for the clerk to investigate bin costs, permissions and emptying and this would be put on the next agenda.</p>	Clerk
9	<p><b>To consider S106 Planning Obligation Priorities for the Parish</b></p> <p>The current list was reviewed and discussed.</p> <p><b>Resolved</b> to update the list with the first priority being improvements to Madley recreation field, to include play equipment and village car park. Second priority would be safer routes to the school and around the village in the form of pavements from the churchyard to the recreation field, the recreation field to Pennylock and MY51 (Claypits Lane).</p> <p><b>Resolved</b> to chase up progress with the Brightwells S106 money for improvements to Bridge Sollars Road.</p>	Clerk
10	<p><b>To consider comments on Local Audit &amp; Accountability Act, Openness of Local Government Bodies Regulations 2014</b></p> <p><b>Resolved</b> not to submit any comments.</p>	Clerk
11	<p><b>To consider comments on the Consultation to Review Polling Districts and Stations</b></p> <p><b>Resolved</b> not to submit any comments as no changes were proposed for Madley.</p>	
12	<p><b>Update on Public Access Defibrillator and to Consider Type of Storage Cabinet to Order and Installation</b></p> <p>The defibrillator was now on order and should be delivered within a few weeks. The company supplying it had provided details of three suitable cabinets at varying prices. They had expressed some concern that the cheapest at £525 plus VAT may not be fully waterproof.</p> <p><b>Resolved</b> to ask Clehonger PC which cabinet they are purchasing and look up reviews on the different options. A decision would be made at the next meeting.</p>	Clerk
13	<p><b>To consider request from Madley Church for a grant towards refurbishment of the clock</b></p> <p>The church had received an offer to pay for this from an anonymous donor. There had been discussion on the possibility of the church and parish council sharing the cost of the annual maintenance of the mechanism. The church was currently awaiting quotes for this and Cllr Griffiths would request they be copied to the clerk so that this may be considered at the April meeting.</p>	HG
14	<p><b>Recreation Field</b></p> <p>14.1 Meetings had taken place with two play equipment providers and children from Madley School had attended. These companies would be sending plans/prices to the clerk within the next couple of weeks. Enquiries were being made with Herefordshire Football Association about possible funding for goal posts. The Beavers/Cubs/Scouts had offered help if required.</p> <p><b>Resolved</b> for the clerk to arrange a site visit with one further play equipment provider.</p> <p><b>Resolved</b> for the clerk to look into funding options for equipment etc.</p> <p><b>Resolved</b> for the clerk to arrange the annual Rospa inspection.</p> <p>14.2 The recreation field design competition entries were discussed and had kindly been shortlisted by a resident, new to the village and therefore impartial. The shortlist consisted of eleven children. The most popular requests on the competition designs were a pathway/cycle track around the recreation field, seating/picnic benches, football pitch, wildlife area with other popular requests being zip wire, swings, long slide, roundabout, climbing frame/wall,</p>	Clerk Clerk Clerk

trampolines, basketball/netball area and graffiti wall.

**Resolved** to award eleven prizes of a £5 book token and put these competition entries on the community website.

**Resolved** to ask the children shortlisted to form a school recreation field working group.

**Resolved** that the most popular requests be investigated as viable options.

Clerk

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Clerk

15 **Finance Report**

15.1 The bank reconciliation was noted.

15.2 The PAYE contractor, Diane Malley, had quoted £58 for 2014/15 to provide payroll services.

**Resolved** to accept this quote and continue with the service.

15.3 Payments approved:

PAYE 0.00, NI £0.00 Employee, £0.00 Employer

Diane Malley(Payroll services for 2013/14) £20.63

15.4 Lengthsman payments approved:

R Layton Morris (Madley and Eaton Bishop Feb 2014) £750.00

Madley Parish Council (Lengthsman administrator fee Feb 2014) £42.75

Clerk

16 **To note Correspondence List**

17 **Matters for the Next Agenda (no discussion)**

Tree down at Shenmore.

**The meeting closed at 9.15pm**

**Next Meeting Tuesday 1<sup>st</sup> April 2014**