

Minutes of the meeting of Madley Parish Council held on Tuesday 7th January 2014 in Madley Parish Hall at 7.15pm

Cllr P Hince (Chair), Cllr I Clelland, Cllr S Hayes, Cllr H Griffiths, Cllr H Wooles, Cllr P Corcoran, Cllr M Edwards, Cllr R Beard.

In attendance: CCllr D Taylor, Mrs C Boyles – Clerk. There were two members of the public present.

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| <p>1 To accept Apologies for Absence
Cllr E Burman, the Local Policing Team and the Parish Paths Officer.</p> | |
| <p>2 To receive Declarations of Interest & Dispensation Applications
Declarable pecuniary interest in item 8.2 received from Cllr Edwards and Cllr Hince.</p> | |
| <p>3 To consider Minutes of the Previous Meeting
The Minutes of the Meeting held on 3rd December 2013, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p> | |
| <p>4 Open Forum
4.1 No report from the Local Policing Team.
4.2 CCllr Taylor had requested an update from Balfour Beatty on problem with water opposite Boyce Villa. The clerk would also chase this up.
4.3 No comments from local residents.</p> | Clerk |
| <p>5 Clerk Update
A request from a resident for information on Brampton Road maintenance by Balfour Beatty would be responded to. The final CLP grant payment had been agreed and paid for £269.89 and confirmation of approval of the clerk training bursary of £75.00 had been received. An update on highway defects reported was given.</p> | Clerk |
| <p>6 Parish Paths
6.1 The report was received and noted.
6.2 Notification from the Planning Inspectorate in Bristol regarding the MY34 diversion order had been received requiring confirmation that the parish council was happy to adopt a written representation procedure, which had been confirmed. A meeting with the footpath working group had been requested by two residents.
Resolved to hold a Footpath Working Group meeting during January.</p> | Clerk |
| <p>7 To agree Community Led Plan action list
The community led plan action list was discussed and is attached as appendix 1.
Resolved to adopt the Madley Community Led Plan action list.</p> | |
| <p>8 To comment on planning applications:
8.1 P133367/F, Land at Rosemary Cottage, Madley – Erection of a pair of semi-detached cottages.
Resolved to object to this application due to overdevelopment of the site. This will dramatically, negatively impact the centre of the village and there are significant highway implications of the proposed layout and access. One dwelling with access from Rosemary Lane, rather than Brampton Road, would be preferable, with the provision of the footpath on Brampton Road as shown on the current drawings to be provided.</p> | Clerk |

Cllr Edwards and Cllr Hince left the room.	
8.2 P133284/F, Whitehall Place, Madley – Dwelling with detached garage.	
Resolved to support this application.	Clerk
Cllr Edwards and Cllr Hince returned.	
8.3 P133288/F, Swinmore Poultry Farm, Madley – Proposed agricultural workers dwelling.	
Resolved to support this application.	Clerk
<p>9 To consider request from Madley Church for a grant towards refurbishment of the clock Madley Church had obtained a quote for around £4600 to refurbish the clock and had requested a grant from the parish council towards this. It was suggested that other quotes be obtained and also the option and costs of installing an electrical mechanism rather than refurbishing the manual one be investigated. It was also suggested that Madley Church seek grants for this, including the Heritage Lottery Fund.</p>	
Resolved that Cllrs Clelland and Beard attend the next Madley PCC meeting to discuss this and it will be considered further at the next meeting.	Cllrs IC/RB
10 Recreation Field	
<p>10.1 A recreation field design competition form had been compiled and distributed to the primary school and Mr Batstone was going to spend a day with the children designing the recreation field. The school had also offered to message all parents re. any working group meetings. The pre-school had been contacted about getting involved, but hadn't responded. Kingstone and Fairfield High Schools had also been contacted but had not responded. Cllr Beard has contacts at Kingstone and Fairfield High Schools and would follow this up. The clerk would ask if the primary school results could be brought to the next meeting. Cllr Corcoran volunteered for the recreation field working group.</p>	Cllr RB
Resolved for Cllr Corcoran to join the working group and for the clerk to arrange a meeting.	Clerk
<p>10.2 A resident had arranged a bingo night in the village and had donated the proceeds of £185.20 towards recreation field equipment. The parish council expressed its thanks for this kind gesture and the clerk would write a letter of thanks.</p>	Clerk
<p>10.3 Leaflets re. fly tipping of garden waste had been delivered to households around the recreation field. The existing fly tipping had not been removed. It was agreed that due to the recent bad weather, this would be revisited at the next meeting.</p>	
11 To consider quotes from contractors for the Lengthsman contract for 2014/15	
<p>Quotations had been received and were considered from DC Gardening Services for £20.00 per man hour, Terry Griffiths (Contracts) for £225 plus VAT per day and fuel as used (for two people) and Richard Mills, Farm Services at a labour rate of £12.50 per hour per man and mowing, strimming and chainsaw rate of £14.50 per hour.</p>	
Resolved to accept the quote from Terry Griffiths (Contracts) for the year 2014/15 and to invite him to the next meeting. The clerk would write to the other contractors to thank them for quoting.	Clerk
12 To receive update on Claypits Lane and to consider whether to progress proposed resurfacing	
<p>No response had been received from Welsh Water. Balfour Beatty had now quoted £6720 to plane off and re-surface from the entrance to Claypits Lane to the far side of the BT entrance or £13799 for the whole length. This would be to a standard that would enable Balfour Beatty to include it on their maintenance schedule ongoing. There may be additional costs relating to drainage but this would not be known until levels had been taken.</p>	
Resolved to accept the quote of £6720 and request a full specification and scope of work and confirmation that this would be included on the maintenance schedule. Request that information on drainage required is provided as soon as possible.	Clerk

13 Finance Report

13.1 The precept and budgets for 2014/15 were considered.

Resolved to set the precept for 2014/15 at £14,000. A budget was set for £19,211. Copies attached as appendix 2. This would include £3620 towards Claypits Lane resurfacing (after £3100 donation from BT), £950 towards a public access defibrillator, £2350.00 for community groups and a £2,000 recreation field reserve.

13.2 Payments approved:

PAYE £179.40, NI £0.00 Employee, £0.00 Employer (Due to incorrect tax code)

Ewyas Harold Group Parish Council (towards clerk CiLCA training) £7.50

Cash (Petty Cash) £30.00

Information Commissioner's Office (Data protection registration fee) £35.00

13.3 Lengthsman payments approved:

R Layton Morris (Madley and Eaton Bishop Dec 2013) £725.00

Madley Parish Council (Lengthsman administrator fee Dec 2013) £42.75

14 To note Correspondence List**15 Matters for the Next Agenda (no discussion)**

None.

The meeting closed at 9.05pm

Next Meeting Tuesday 4th February 2014