

**Minutes of the meeting of Madley Parish Council held on Tuesday 4<sup>th</sup> February 2014 in Madley Parish Hall at 7.15pm**

Cllr I Clelland(Chair), Cllr S Hayes, Cllr H Griffiths, Cllr H Wooles, Cllr P Corcoran, Cllr M Edwards, Cllr R Beard, Cllr E Burman.

**In attendance:** CCllr D Taylor, PC Wendy Powell, Mrs J Williamson – PPO, Mrs C Boyles – Clerk. There were three members of the public present.

- |   | <b>Action</b> |
|---|---------------|
| <p>1 <b>To accept Apologies for Absence</b><br/>Cllr P Hince.</p>   |               |
| <p>2 <b>To receive Declarations of Interest &amp; Dispensation Applications</b><br/>None received.</p>  |               |
| <p>3 <b>To consider Minutes of the Previous Meeting</b><br/>The Minutes of the Meeting held on 7<sup>th</sup> January 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p>  |               |
| <p>4 <b>Terry Griffiths, new Lengthsman Contractor, introduction and signing of contract</b><br/>Mr Griffiths gave details of how he works, what works are covered in his maintenance days and how defects that are beyond general maintenance are reported. He likes to attend a parish council meeting every quarter to keep informed of issues. The number of maintenance days covered by the budget was discussed and a representative of Eaton Bishop Parish Council in attendance would find out how they would like to proceed. The contract was signed by Terry Griffiths, the Chairman and the Clerk and would be taken to Eaton Bishop Parish Council for signing. Mr Griffiths requested details of a nominated person from each parish with local knowledge as a point of contact if needed. The clerk would pass these details on once known and also arrange for the current lengthsman to meet up with Mr Griffiths to show him around both Madley and Eaton Bishop.</p> | <b>Clerk</b>  |
| <p>5 <b>Open Forum</b><br/>5.1 It was reported that after a recent quiet spell in the area incidents of theft from outbuildings etc. was now increasing. PC Powell confirmed that if the parish council sought funding for bollards/posts at the recreation field to stop vehicles getting access to the field the local policing team would support this. The clerk informed PC Powell that a further alcohol free zone sign had now been received and would be put up shortly.<br/>5.2 CCllr Taylor gave details of the possible council tax increase. He also advised that the review into polling districts and stations would have no effect on Madley.<br/>5.3 No comments from local residents.</p>  |               |
| <p>6 <b>Clerk Update</b><br/>An update on defects reported was given.</p>   |               |
| <p>7 <b>Parish Paths</b><br/>7.1 The report was received and noted. Waymarkers were still awaited and stocks held by the PPO had run out. The clerk would chase this up.<br/>7.2 The footpath working group had met and recommended to the parish council that the statement already agreed previously still stands in relation to the inquiry for MY34. This statement was as follows: Having been made aware of a proposal, from a local resident, to divert Public Footpath MY34, Madley Parish Council set up a Working Group to look specifically into all aspects of the matter. Under the guidance of Herefordshire Association of Local Councils</p>  | <b>Clerk</b>  |

<p>(HALC) the Working Group undertook historical research, conducted site visits and held two meetings to discuss the issue in detail. As a result of this activity the Working Group concluded that it would be wholly inappropriate for Madley Parish Council to condone the current obstruction of Public Footpath MY34 and it was therefore not possible for them to support the proposed diversion.</p>	
<p><b>Resolved</b> that the statement on the proposed diversion of MY34 previously agreed still stands and no additional comments would be made.</p>	Clerk
<p>8 <b>To consider comments on Planning Applications:</b></p>	
<p>8.1 P140126/FH, Cherry Trees Cottage, Bacho Hill, Vowchurch – Demolition of existing conservatory and erection of new one and half storey rear extension.</p>	Clerk
<p><b>Resolved</b> to support this application.</p>	
<p>8.2 P140210/F, Land adjacent to Town House, Madley – Proposed construction of 3 detached houses.</p>	Clerk
<p><b>Resolved</b> to comment that the parish council is concerned about the access onto the highway (Canon Bridge Road) as it is in close proximity to the access to Town House Court and a busy junction/crossroad.</p>	
<p>9 <b>To consider notification of approval of BHF grant for a Public Access Defibrillator and agree contribution</b></p>	
<p>9.1 The grant application had been successful and a payment towards the equipment of £400 had been requested.</p>	Clerk
<p><b>Resolved</b> to accept the grant and send payment of £400.</p>	
<p>10 <b>To consider request from Madley Church for a grant towards refurbishment of the clock</b></p>	
<p>Cllr Clelland was in the process of arranging a meeting with Madley PCC, which it was hoped would take place during February. This would be put on the next agenda, when the meeting had taken place.</p>	
<p>11 <b>Recreation Field</b></p>	Clerk
<p>11.1 Representatives from the parish council had visited the school and collected the design competition entries. The standard was high and a lot of effort had been put in by the children. There were too many entries to look through at the meeting so it was agreed for the working group to look through them. Some entries from older children and some input from Kingstone High School had been received. Mr Batstone had requested 10 names be chosen from the entries for a school working group who could work with the parish council on the recreation field project. The planning obligation priority list that the parish council supplied to Herefordshire Council may need reviewing – the clerk would circulate the list and put it on the next agenda.</p>	
<p><b>Resolved</b> for the working group to choose the competition winner and names for the school working group.</p>	Clerk
<p><b>Resolved</b> for the clerk to investigate funding options and contact play equipment suppliers for quotes.</p>	Clerk
<p>11.2 Barrier/post options for the recreation field were discussed. It was agreed that with parking in the village being a problem, it would be beneficial to develop the recreation field car park and promote it as a community car park. It could be used for school drop off, events/services at the church etc. It was therefore felt that a gate to the car park would not be suitable but wooden posts between the car park and field would prevent cars being driven on the field. These would be situated in a straight line directly continuing along the line of the tennis courts, enabling the car park to be maximised but without losing any usable space from the recreation field.</p>	

**Resolved** for the clerk to obtain quotes for this and apply for funding from the Police Commissioner grant scheme.

Clerk

11.3 The property that had been fly tipping garden waste had informed the clerk they had plans underway to clear it.

**Resolved** to continue to monitor this to ensure it is cleared.

11.4 4Seasons Ground Care Ltd had quoted a price of £41.86 per cut plus VAT for 2014.

**Resolved** to accept this quote and not seek others as the parish council is happy with the service provided.

Clerk

**12 To receive update on Claypits Lane**

The clerk had advised Balfour Beatty that the parish council wanted to progress with the resurfacing previously agreed and had requested a full specification, scope of works, details of any drainage required and confirmation that once done, the lane would be included in the highway maintenance schedule. A resident from Claypits Lane had raised concerns regarding incidents with the Welsh Water pumping station and was applying pressure for them to take some action. Concerns relating to overflowing/capacity were discussed and were of grave concern to the parish council.

**Resolved** for the clerk to invite Nicholas Broadbent from Welsh Water to the next meeting to discuss these issues.

Clerk

**13 Finance Report**

13.1 Finalised budgets for 2014/15, as agreed at the last meeting, were noted.

13.2 Payments approved:

PAYE -£179.40, NI £0.00 Employee, £0.00 Employer (Due to incorrect tax code)

Duchy of Cornwall (Playing field rent March 2013-March 2014) £960.00

P Corcoran (Reimbursement for Communities are Us event) £5.00

Madley Parish Hall Committee (Hall hire for 2013) £143.00

13.3 Lengthsman payments approved:

R Layton Morris (Madley and Eaton Bishop Jan 2014) £560.00

Madley Parish Council (Lengthsman administrator fee Jan 2014) £42.75

**14 To note Correspondence List**

**15 Matters for the Next Agenda (no discussion)**

Section 106/planning obligations priority list.

**The meeting closed at 8.40pm**

**Next Meeting Tuesday 4<sup>th</sup> March 2014**