

Minutes of the meeting of Madley Parish Council held on Tuesday 1st April 2014 in Madley Parish Hall at 7.15pm

Cllr P Hince(Chair), Cllr H Griffiths, Cllr H Wooles, Cllr P Corcoran, Cllr R Beard, Cllr E Burman, Cllr S Hayes, Cllr I Clelland and Cllr M Edwards.

In attendance: CCllr D Taylor, CSO Witcher, Mrs J Williamson – PPO, Mrs C Boyles – Clerk.

There were eight members of the public present.

	Action
1 To accept Apologies for Absence None.	
2 To receive Declarations of Interest & Dispensation Applications None received.	
3 To consider Minutes of the Previous Meeting The Minutes of the Meeting held on 4 th March 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.	
4 Open Forum 4.1 CSO Witcher advised that incidents of vandalism and damage at the school had occurred and requested any suspicious activity be reported. 4.2 CCllr Taylor reported that resurfacing to Marsh House Farm at Eaton Bishop was going to be carried out shortly. Gelpack would be submitting a planning application and had invited the parish council to visit the site. Cllr Taylor would email contact details and the clerk would arrange. 4.3 The parish path officer's report was read out and would be circulated. The clerk would provide some laminated fly tipping signs to be displayed on MY14. 4.4 There were no views or comments from local residents.	Clerk Clerk
5 Clerk Update An update on progress with the Claypits Lane resurfacing project was given.	
6 To consider letter regarding Parish Council Meetings A letter had been received raising various issues relating to the parish council and a response from the parish council was read out and discussed with the members of the public who had sent the letter.	
7 To consider installation of litter bin by Archenfield bus stop The clerk had established that no new litter bins would be provided free of charge by Herefordshire Council/Balfour Beatty, but should the parish council purchase a bin the waste management team would arrange for the bin to be emptied on the usual round and permission could be sought to install at the location. Costs of different litter bins were circulated and discussed. Resolved that subject to permissions being granted, a black metal open top litter bin with a metal liner at a cost of £229.21 exc. VAT and the relevant fixings be purchased.	Clerk
8 To agree model of Defibrillator Cabinet to order The various options were discussed. Clehonger had confirmed they had ordered the Lifebox case and the company who manufacture the Lifebox had confirmed the product was weatherproof. Resolved to order a Lifebox at a cost of £525.00 exc. VAT and arrange installation.	Clerk
9 To consider comments on Planning Applications 9.1 P140303/F and P140304/A, Madley Stores & Post Office, Madley – Extension, signage and change of use of rear building to food takeaway was discussed. Resolved to support the application but express concern relating to litter and odours. The clerk would also write to the applicant regarding this. 9.2 P140604/F, New Road, Pennyblock, Madley – Proposed road was discussed. Resolved to support this application. The clerk would contact Herefordshire Housing about possible	Clerk Clerk

scalpings/resurfacing at Claypits Lane or the recreation field.

9.3 P140692/F, The Comet Inn, Stoney Street, Madley – Proposed caravan site for 14 touring caravans. Holiday and short stay only was discussed.

Resolved to support this application.

Clerk

10 To consider flooding issues and any action required

Cllr Burman and Cllr Corcoran had been to look at drainage and flooding and had put together a drainage map and report, which had now been sent to Balfour Beatty for information and action. Terry Griffiths, Lengthsman, would be meeting up with them to look at areas requiring attention.

11 To consider draft Child Protection Policy and draft Equality Policy

Draft policies had been circulated to all councillors. Many funding bodies require these policies to consider grants.

Resolved to adopt the policies in their current form with no amendments.

12 Recreation Field

12.1 A further meeting had taken place with another play equipment provider. Plans/prices had been received from two companies and the final one was awaited. The book token prizes had been given out.

12.2 Wildplay had quoted £150 per session when booking 3 or more or £180 per session for less than three. The cost includes full public liability insurance, two trained play rangers for session delivery, their travel and transport, materials, prep and planning time.

Resolved to book one session, during May half term if possible, at a cost of £180 to see how well it is received, with a view to consider again if popular.

12.3 Further to discussions with Herefordshire Football Association regarding football/funding etc. a meeting had been arranged for HFA, Madley School and the parish council to consider options. The meeting is on Monday 14th April at 11am at Madley School for members wishing to attend.

Clerk

13 Finance Report

13.1 The bank reconciliation and budgets were noted.

13.2 Information regarding church clock maintenance was not available and would be discussed at the next meeting.

13.3 The clerk's salary was reviewed.

Resolved to increase the clerk's salary by one SCP to SCP 24.

13.4 Payments approved:

PAYE 0.00, NI £0.00 Employee, £0.00 Employer

Mrs C Boyles (Reimburse computer ink, memory stick) £20.41

Mrs C Boyles (Reimburse book token prizes) £55.00

Madley PCC (Donation towards churchyard maintenance for 2014/15) £720.00

Dore Community Transport (Donation for 2014/15) £50.00

Duchy of Cornwall (Playing field rent 2014/15) £960.00

HALC (Subscription 2014/15) £514.24

13.5 Lengthsman payments approved:

R Layton Morris (Madley and Eaton Bishop Mar 2014) £640.00

Madley Parish Council (Lengthsman administrator fee Mar 2014) £42.75

14 To note Correspondence List

15 Matters for the Next Agenda (no discussion)

Clerk hours.

The meeting closed at 9.00pm

Next Meeting Tuesday 6th May 2014