

Madley Parish Council
Parish Councillors are summoned to the Meeting of the Parish Council on Tuesday 6th
September 2016 at 7.15pm in the Parish Hall

Agenda

- 1. To accept Apologies for Absence**
- 2. To consider applications to Co-opt to the Casual Vacancy**
- 3. To receive Declarations of Interest and Dispensation Applications**
- 4. To consider Minutes of the Previous Meeting – 5th July 2016**
- 5. Open Forum**
 - 5.1 To receive brief verbal report from the Local Policing Team
 - 5.2 To receive brief verbal report from the Parish Paths Officer
 - 5.3 To receive brief verbal report from the Ward Member
 - 5.4 To receive views and comments from local residents
- 6. To receive Clerk Update and to note Correspondence**
- 7. Planning applications (to be determined by Herefordshire Council)**
 - 7.1 To consider comments on planning application 162113, Tyberton Shoot Hut, Shenmore, Madley – Replacement shoot hut with associated car parking and landscaping
 - 7.2 To consider comments on planning application 162278, Upper Wormhill Farm, Eaton Bishop – Proposed dwellinghouse
 - 7.3 To consider comments on planning application 161926, Danmek Cottage, The Forty Farm Road, Madley – A ‘hangman’ style sign made up of four connected signs hanging from a structure placed in our garden, hanging over the boundary hedge advertising our plant centre
- 8. Lengthsman Scheme - to receive worksheets, approve payments and agree work required**
- 9. Neighbourhood Development Plan**
 - 9.1 To receive report from the working group and consider approval of proposed action
 - 9.2 To consider Call for Sites in Rural Settlements for inclusion in the Strategic Housing Land Availability Assessment (SHLAA)
- 10. Recreation Field**
 - 10.1 To receive checklists and agree any action
 - 10.2 To consider plans for further improvements
- 11. To consider proposal from Cllr Corcoran regarding Cultivation Licences**
- 12. Finance**
 - 12.1 To approve the finance report
 - 12.2 To receive external auditor’s report and conclusion of audit for 2015/16
 - 12.3 Payments for approval - as per schedule below
- 13. To consider comments on the Herefordshire Council Travellers Sites Development Plan Document**

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Preferred Options Public Consultation

14. To consider comments on the Herefordshire Council Parish Council Bus and Community Transport Consultation
15. To consider comments on the Eaton Bishop Draft Neighbourhood Plan Regulation 14 Consultation
16. To consider Empty Sandbag request form for 2016/17
17. To consider comments on Herefordshire Council's new Standards procedure
18. To consider draft Policies for adoption
 - 18.1 Absence Policy
 - 18.2 Health and Safety Policy
 - 18.3 Expenses Policy
 - 18.4 Disciplinary Procedure
 - 18.5 Grievance Procedure
19. To review named persons under the Vexatious Complainant Policy
20. Matters for Next Agenda (no discussion)

Payee	Item	Total (inc. VAT)	Total (exc. VAT)	Budget
Mrs C Boyles	Clerk's salary for July 2016 – as per regular payment schedule and contract of employment	To include: PAYE £74.60, NI £0.00		3
Mrs C Boyles	Clerk's salary for August 2016 – as per regular payment schedule and contract of employment	To include: PAYE £66.80, NI £0.00		3
Mrs C Boyles	Reimbursement of expenses			
	Postage and travel	£27.00	£27.00	5
	Stationery/office costs	£59.61	£59.61	4
Countrywide Grounds Maintenance Ltd	Grass cutting payment for July 2016	£70.39	£58.66	8
Herefordshire Council	Annual playground inspection fee	£60.72	£50.60	8
EE	Monthly mobile phone bill for July 2016	£20.40 (DD)	£17.00	4
Countrywide Grounds Maintenance Ltd	Grass cutting payment for August 2016	£70.39	£58.66	8
Terry Griffiths Contracts	Lengthsman Scheme July 2016 (TGC1762)	£452.40	£377.00	11
Mrs C Boyles	Reimburse domain renewal (3 years) and authenticated SMTP access	£54.59	£45.49	1
Kirkwells Ltd	Neighbourhood Plan Stage 1 payment	£1,944.00	£1,620.00	12
Mrs C Boyles	Reimburse sponsor board plaques	£27.94	£23.28	8