

## **Madley Parish Council**

**Parish Councillors are summoned to the Annual Meeting of the Parish Council on Tuesday  
19<sup>th</sup> May 2015 at 7.30pm in the Parish Hall**

### **Agenda**

- 1. Election of Chairman**
- 2. Election of Vice-chairman**
- 3. To accept Apologies for Absence**
- 4. To consider Applications to Co-opt to the Vacancy**
- 5. To receive Declarations of Interest and Dispensation Applications**
- 6. To consider Minutes of the Previous Meeting – 7<sup>th</sup> April 2015**
- 7. Open Forum**
  - 7.1 To receive brief verbal report from the Local Policing Team
  - 7.2 To receive brief verbal report from the Ward Councillor
  - 7.3 To receive views and comments from local residents
- 8. To receive Clerk Update and to note Correspondence**
- 9. To review the Code of Conduct**
- 10. To review the Asset Register**
- 11. To consider the Parish Council Risk Assessment**
- 12. To receive update on the new Lengthsman Scheme and agree action required**
- 13. Planning**
  - 13.1 To consider comments on planning application 150897, Land adjacent to Faraday House, Madley – Site for proposed erection of 10 cottages
  - 13.2 To consider comments on planning application 150942, Castlebury, Madley – Proposed ancillary granny annex conversion and orangery extension
  - 13.3 To consider response from Gelpack regarding questions raised
- 14. To consider the Neighbourhood Development Plan Service Level Agreement and consider holding an initial public meeting to form a Neighbourhood Development Plan Steering Group**
- 15. To appoint representatives to Madley Charities for 2015/16**
- 16. To review Parish Council Steering Groups, Membership and Terms of Reference**
- 17. To review Responsibilities Delegated to the Clerk**

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- 18. To receive update on proposed Village Signs, consider installation quote and submission of planning application**
- 19. Recreation Field**
- 19.1 To receive recreation field checklist and agree any action
  - 19.2 To consider quotes for spreading of scalpings
  - 19.3 To approve the contract for the Wildplay session
  - 19.4 To consider options for Dog Control
  - 19.5 To consider request from Madley Youth Club to hold Community Fun Day on the field
- 20. Finance Report**
- 20.1 To consider Finance Report for approval
  - 20.2 To consider internal auditor report for 2014/15
  - 20.3 To approve the annual return for 2014/15
  - 20.4 To review parish council banking arrangements and schedule of regular payments
  - 20.5 To review and renew the insurance policy
  - 20.6 Payments for approval:
    - Clerk's salary for April 2015 as per contract of employment  
PAYE £54.80, NI £0.00 Employee, £0.00 Employer
    - Mrs C Boyles (Reimburse expenses) £77.65
    - Diane Malley MAAT (Payroll services for 2015/16) £58.00
    - P Hince (Concrete for goal posts) £12.00
    - Countrywide Grounds Maintenance (Grass cutting for May 2015) £70.39
    - Dore Community Transport (Grant for 2015/16) £50.00
  - 20.7 Lengthsman payments for approval:
    - Terry Griffiths Contracts (Lengthsman services for Eaton Bishop, March 2015) £390.00
    - Terry Griffiths Contracts (Lengthsman services for Madley, March 2015) £330.00
- 21. Matters for Next Agenda (no discussion)**