

Madley Parish Council

**Parish Councillors are summoned to a Meeting of the Parish Council on Tuesday 5th April 2016
at 7.15pm in the Parish Hall**

Agenda

- 1. To accept Apologies for Absence**
- 2. To receive Declarations of Interest and Dispensation Applications**
- 3. To consider Minutes of the Previous Meeting – 1st March 2016**
- 4. Presentation from Martin James on Highway/Traffic Proposals for Madley School**
 - 4.1 To agree action required
- 5. Open Forum**
 - 5.1 To receive brief verbal report from the Local Policing Team
 - 5.2 To receive brief verbal report from the Parish Paths Officer
 - 5.3 To receive brief verbal report from the Ward Member
 - 5.4 To receive views and comments from local residents
- 6. To receive Clerk Update and to note Correspondence**
- 7. Planning applications (to be determined by Herefordshire Council)**
 - 7.1 To consider comments on planning application 160623, New House Cottage, Madley – Proposed tack room, stables and hay shed
 - 7.2 To consider comments on planning application 160770, Upperton, 4 Town House Court, Madley – Proposed new entrance doorway to replace existing and new external stone steps and landing
 - 7.3 To consider comments on planning application 160696, Outbuilding at Walnut Tree Cottage, 2 Rosemary Lane, Madley – Change of use from summer house to hair salon
- 8. Lengthsman Scheme**
 - 8.1 To receive worksheets, approve payments and work required
 - 8.2 To consider annual maintenance plan documentation for approval
- 9. To agree action to progress the Neighbourhood Development Plan**
- 10. To consider comments on the Community Infrastructure Levy Consultation**
- 11. Recreation Field**
 - 11.1 To receive recreation field checklists and agree any action
 - 11.2 To confirm acceptance of supply and installation of zip-wire and basket swing and approve payment
- 12. Finance**
 - 12.1 To approve the finance report and verify the bank reconciliation
 - 12.2 To review the asset register
 - 12.3 To consider the risk assessment for approval
 - 12.4 Payments for approval:
Clerk's salary for March 2016 as per contract of employment

Madley Parish Council

PAYE £51.20, NI £0.00 Employee, £0.00 Employer
Mrs C Boyles (Reimburse stationery, postage/travel expenses) £27.80
Countrywide Grounds Maintenance (Grass cutting payment February 2016) £70.39 (£58.66 exc. VAT)
HALC (Annual subscription renewal) £690.40 (£575.33 exc. VAT)
Duchy of Cornwall (Annual playing field rent) £960.00 (£800.00 exc. VAT)
Countrywide Grounds Maintenance (Grass cutting payment March 2016) £70.39 (£58.66 exc. VAT)
Proludic Ltd (Play equipment supply and installation) £14,393.98 (£11,995.00 exc. VAT)
Carla Boyles (Reimburse purchase of notice board) £587.00 (£489.17 exc. VAT)
Terry Griffiths Contracts (Lengthsman scheme, invoice TGC1569) £450.00 (£375.00 exc. VAT)
Terry Griffiths Contracts (Lengthsman scheme, invoice TGC1570) £450.00 (£375.00 exc. VAT)
Dore Community Transport (Grant agreed for 2016/17) £50.00
Madley PCC (Grant agreed for 2016/17 towards churchyard maintenance/clock maintenance) £846.60
To ratify payment to SLCC (50% of training course for the clerk) £87.00 (£72.50 exc. VAT)

13. Matters for Next Agenda (no discussion)