

**Minutes of the Meeting of Madley Parish Council held on Tuesday 7<sup>th</sup> June 2016 in Madley Parish Hall at 7.15pm**

Cllr I Clelland (Chairman), Cllr P Hince, Cllr R Beard, Cllr E Burman, Cllr F Griffiths, Cllr P Corcoran, Cllr N Hoskins and Cllr P Cobb.

**In attendance:** Mrs C Boyles - Clerk. There were nine members of the public present.

**1 To accept Apologies for Absence**

The Parish Paths Officer - Matt Aspinall.

**2 To receive Declarations of Interest & Dispensation Applications**

Cllr Griffiths and Cllr Cobb declared a non-pecuniary interest in agenda item 6.1.

**3 To consider Minutes of the Previous Meeting**

The Minutes of the Meeting held on 3<sup>rd</sup> May 2016, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

**4 Open Forum**

4.1 No report had been received from the Local Policing Team.

4.2 The parish path officer reported that vegetation clearance on various PROW was required and he would discuss this with the locality steward. Maps with PROW numbers on had been quoted at £80.00 for two copies (one for the notice board and one for parish council use). It was agreed these were not necessary and numbers would be added to the existing.

4.3 No report had been received from Cllr Williams.

4.4 Matters raised during the open forum: Various verbal representations and one written representation were received in relation to planning application 161412, on the agenda for consideration, including from Madley Environmental Centre.

**5 Clerk Update and to note Correspondence**

The correspondence and clerk update were noted. The clerk provided an update on outstanding defects and Balfour Beatty had inspected Brampton Road to assess for resurfacing. They would not be including it for resurfacing currently, but would continue to monitor it. It was requested the clerk arrange a parish visit with the locality steward to look at Brampton Road. Nicky Cox had kindly agreed to continue as internal auditor for 2016/17 and it was requested the clerk purchase some flowers and a bottle of wine for her as a thank you for carrying this out this important voluntary role.

**6 Planning applications (to be determined by Herefordshire Council)**

6.1 Planning application 151412, Stoney Court Poultry Ltd, Stone Street, Madley – Redevelopment of existing poultry unit involving the decommissioning of 4 No. existing poultry buildings and the erection of 8 No. replacement poultry units together with associated infrastructure of feed bins, site office, hardstandings and drainage attenuation pond was considered.

**Resolved** that the parish council strongly objects to this application. There are serious concerns over the ecological impact of the proposed development and the implications on the adjacent (and in close proximity) Madley Environmental Centre. The Parish Council is supportive of the valuable youth and education opportunities provided by the environmental centre and believe that the application poses a grave risk both to the provision of the centre and to the ecology of the local area as a whole. The parish council believes that the increase in

**Action**

**Clerk**

**Clerk**

noise, disturbance and smells that the application would generate would be unpleasant and unacceptable. The parish council has also been made aware of the archaeological history and therefore significance in the vicinity and it is important that this is given appropriate consideration. The member of the public with the information relating to this has confirmed he will be making his own representation, but he stated that the county archaeologist is aware of and has logged the relevant finds to date. The parish council would also request that any impact on the nearby Gelpack food packaging site be taken into account.

**7 Lengthsman Scheme – to receive worksheets, approve payments and work required**

Two invoices and worksheets had been received and were considered. The lengthsman had inspected the issue with the footbridge/culvert at the rear of Archenfield and had queried if it was Duchy of Cornwall land. The clerk had checked this and it had been confirmed it was not. It was thought that the work may not come within the remit of the lengthsman scheme, but this could be discussed with Balfour Beatty and permission requested for the parish council to carry out the work with the lengthsman budget, if the parish council was in agreement. It was noted that due to recent correspondence from a local resident the lengthsman would now mark areas worked on by the maintenance team with L/M in yellow line marker paint.

**Resolved** that invoices TGC1671 and TGC1674 for a total of £916.80 including VAT and six hours of lengthsman scheme administration for the clerk be paid.

**Resolved** that the lengthsman install the new noticeboard and repair the Tinglebrook Close sign as 'village upkeep'.

**Resolved** for the clerk to contact the locality steward to discuss the Archenfield issue. If Balfour Beatty permit the parish council to undertake the work as a one-off nominated task under the lengthsman scheme, the clerk would instruct the lengthsman accordingly. This could be looked at on the parish visit with the locality steward.

Clerk

Clerk

Clerk

**8 To receive report from the Neighbourhood Development Plan Working Group**

8.1 The report was received and noted. Applying for grant funding was discussed. Kirkwells had suggested that the work that could be undertaken by them within the six month timescale of the grant was to progress to Preparation of Preferred Option Draft Plan for Consultation within their fee proposal, which the total cost up to and including that stage would be £4,140.00.

**Resolved** that it was agreed to make a grant application for £4,140.00 and it was delegated to the clerk to make the application, in liaison with Kirkwells. Prior to making the application, the clerk would contact Kirkwells to check timescales etc. to ensure maximum time to use the grant.

Clerk

**9 To consider comments on the Wyeside Group Parish Council Neighbourhood Plan Regulation 14 Consultation**

**Resolved** that there were no comments.

**10 Recreation Field – to receive checklists and agree any action**

The recreation field checklists were received and noted. A post of the adventure trail had rotted and was out of the ground. This didn't pose an immediate hazard, although action was required. It was questioned as to whether the adventure trail had come to the end of its useful life. Following previous attempts, it was known that it was not possible to get repairs carried out by the supplier/their contractor as they had not even provided a quote when required. The Rospa inspection had been carried out and the report awaited.

**Resolved** that the adventure trail be decommissioned gradually as the sections of it required.

Clerk

It was agreed to ask Terry Griffiths to remove the section currently damaged.

**11 Finance**

11.1 **Resolved** that the finance report was approved.

11.2 **Resolved** that the payments in the schedule below were approved:

**12 To review Parish Council Policies:** Child Protection Policy, Communications Policy, Complaints Procedure, Document Retention Policy, Equal Opportunities Policy, Freedom of Information Policy and Publication Scheme, Grants Policy and Application Form, Parish Council Meeting Protocol and Unreasonable Complainant Behaviour Policy  
**Resolved** that the policies detailed above were adopted.

**13 To review the Standing Orders**

**Resolved** that the Standing Orders were adopted.

**14 To review the Financial Regulations**

**Resolved** that the Financial Regulations were adopted, including the latest amendments to the model.

**15 To review the Code of Conduct**

**Resolved** that the Code of Conduct was adopted.

**16 Matters for the Next Agenda (no discussion)**

Pre-Order Consultation on Proposed Public Path Diversion Order and Stopping Up Footpath MY43 & MY43A (Part) and update on the Stoney Court Poultry Ltd. Planning application.

**The meeting closed at 8.30pm**

**Next Meeting Tuesday 5<sup>th</sup> July 2016.**

Payee	Item	Total (inc. VAT)	Total (exc. VAT)	Budget
Mrs C Boyles	Clerk's salary for May 2016 – as per contract of employment	PAYE £66.80, NI £0.00		3
Mrs C Boyles	Reimbursement of expenses			
	Postage and travel	£51.03	£51.03	5
	Stationery/office costs	£6.00	£6.00	4
Countrywide Grounds Maintenance Ltd	Grass cutting payment for May 2016	£70.39	£58.66	8
Fitzpatrick Woolmer Design & Publishing Ltd	Donation recognition lectern	£429.29	£357.74	14