

**Minutes of the Meeting of Madley Parish Council held on Tuesday 7<sup>th</sup> March 2017 in Madley Parish Hall at 7.15pm**

Cllr P Hince (Acting Chairman), Cllr P Cobb, Cllr P Corcoran, Cllr E Burman, Cllr N Hoskins and Cllr R Beard.  
**In attendance:** Ward Cllr S Williams and Mrs C Boyles (Clerk). There were nine members of the public present.

**1 To accept Apologies for Absence**

Cllr I Clelland, Cllr L Price and the Local Policing Team.

**2 To receive Declarations of Interest & Dispensation Applications**

None.

**3 To consider Minutes of the Previous Meetings**

The Minutes of the Meeting held on 7<sup>th</sup> February 2017, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

**4 Open Forum**

4.1 There was no report from the Local Policing Team.

4.2 There was no report from the Parish Paths Officer.

4.3 Cllr Williams had made enquiries regarding a meeting at Brightwells to discuss the TRO review. A meeting could be held on Tuesday 14<sup>th</sup> March at 4pm at Brightwells, but Ray Wallace from Balfour Beatty would not be in attendance as traffic data he required would not be available by then. Therefore, the meeting could either go ahead without Ray Wallace present or wait until the traffic data was available. Stoney Street residents present requested a preliminary meeting on the 14<sup>th</sup>, with a further meeting to be held at a later date. Cllr Williams agreed to make the necessary arrangements and would distribute leaflets. Brightwells had requested a couple of parish councillors attend the meeting and the clerk would email round details.

4.4 Matters raised during the open forum: A letter had been received from a member of the public regarding highway safety at the Comet Inn junction. The clerk would report this to Herefordshire Council. An email had also been received regarding the deteriorating condition of Brampton Road and the clerk would report the relevant issues to Herefordshire Council and the Lengthsman. It was also requested that the Locality Steward carry out an inspection on the condition of the road surfaces around Madley. Other matters raised were a new planning application being submitted by Brightwells: this had not been received yet and would be put on the agenda when it was and the lack of reports from the parish paths officer: the Chairman would be speaking to the PPO.

**5 Clerk Update and to note Correspondence**

The correspondence and clerk update were noted.

**6 Planning – Additional plans for planning application 163370, Stoney Court Poultry Ltd, Stone Street, Madley – Redevelopment of Existing Poultry Unit Involving the Decommissioning of 4 No. Existing Poultry Buildings and the Erection of 8 No. Replacement Poultry Units Together with Associated Infrastructure of Feed Bins, Site Office, Hard Standings and Drainage Attenuation Pond were considered.**

**Resolved** that there were no additional comments.

**Action**

**SW/  
Clerk**

**Clerk**

<p>7 <b>Lengthsman Scheme</b> – To receive worksheets, approve payments and agree work required  <b>Resolved</b> that the two worksheets were noted and invoice no. TGC1997 for £382.00 exc. VAT in addition to the invoice in the payment schedule were agreed for payment.</p>	Clerk
<p>8 <b>To consider matter raised by Cllr Clelland regarding the footpath behind Pennyplock</b>  This was deferred until Cllr Clelland was present.</p>	
<p>9 <b>To receive update on the Cultivation Licence</b>  Balfour Beatty had confirmed they had received all the information required and would issue the licence in due course.</p>	
<p>10 <b>Recreation Field</b>  10.1 The recreation field checklists had been received with some minor issues that were noted. The Pennyplock gate was very muddy and Cllr Cobb offered some wood chippings that could be used there.  10.2 A draft grant application to Awards for All for £10,000 towards the pathway had been circulated, along with a draft grant application to New Grove Trust for £1,970 towards the pathway, which would be submitted by Madley Charities. The Duchy of Cornwall had given permission for the pathway to be installed and the planning department advised that it would be covered by permitted development rights.  <b>Resolved</b> that both applications were approved for submission.</p>	Clerk
<p>10.3 Grass cutting quotes for 2017/18 had been sought from Countrywide Grounds Maintenance, Alan Guest Mowing Services, BA Garden Services, Highground Maintenance and Meadowview Landscapes. No quotes had been received and therefore the clerk had made enquiries with Countrywide Grounds Maintenance (the current contractors) and they had confirmed they would be willing to continue for the same price as 2016/17.  <b>Resolved</b> to continue to use Countrywide Grounds Maintenance for 2017/18.</p>	Clerk
<p>10.4 The playground inspection for 2017 was considered. Herefordshire Council no longer provided this service and Fran White, who had previously arranged this for Herefordshire Council was now arranging this independently. The cost for 2017 would be £58.60, compared to £50.60 last year. The inspection would be carried out by the same inspector.  <b>Resolved</b> to arrange the inspection through Fran White.</p>	Clerk
<p>11 <b>Finance</b>  11.1 <b>Resolved</b> that the finance report was approved.  11.2 A grant application from Madley PCC towards the upkeep/annual maintenance of the clock was considered.  <b>Resolved</b> that a grant of £253.20 for 2017/18 was approved. The clerk would request a copy of the maintenance report.  11.3 The renewal of the payroll services contract was considered. Diane Malley had reviewed her fees for the service she provides and the cost for 2017/18 would be £84.00, compared to £68.00 for 2016/17.  <b>Resolved</b> that payroll services contract be renewed on this basis.  11.4 <b>Resolved</b> that the payments in the schedule below were approved:</p>	Clerk
<p>12 <b>To receive update on S106 Bridge Sollars Road improvements and consider action</b>  No response had been received from the landowner. Cllr Williams would try to contact the landowner.</p>	

- 13 **To receive an update on the Neighbourhood Development Plan**  
The Call for Sites submissions had now been sent to Kirkwells for assessment as well as the amendments to the draft Preferred Options Plan. When they had been received back from Kirkwells they would be circulated.
- 14 **To consider comments on the Wyeside Group Regulation 16 Neighbourhood Development Plan Consultation**  
**Resolved** that there were no comments.
- 15 **Matters for the Next Agenda (no discussion)**  
Footpath behind Pennylock and Madley Youth Club finances.

**The meeting closed at 8.05pm**

**Next Meeting: Tuesday 4<sup>th</sup> April 2017.**

Payee	Item	Total (inc.VAT)	Total (exc.VAT)	Budget
Mrs C Boyles	Clerk's salary for February 2017 – as per regular payment schedule and contract of employment	To include: PAYE £75.20, NI £0.00	To include: PAYE £75.20, NI £0.00	3
Mrs C Boyles	Postage and travel expenses	£13.50	£13.50	5
Countrywide Grounds Maintenance	February grass cutting payment	£70.39	£58.66	8
Duchy of Cornwall	Annual rent for recreation field	£960.00	£800.00	8
Terry Griffiths Contracts	Lengthsman invoice TGC1978	£458.40	£382.00	11
EE	Mobile phone bill for February 2017	£20.40	£17.00	4