

Minutes of the meeting of Madley Parish Council held on Tuesday 3rd February 2015 in Madley Parish Hall at 7.15pm

Cllr I Clelland (Chair), Cllr H Wooles, Cllr E Burman, Cllr H Griffiths, Cllr R Beard and Cllr P Corcoran.

In attendance: Cllr D Taylor (Ward Member) PC Powell, Bernard Eacock (Planning & Architectural Services) and Mrs C Boyles (Clerk). There were four members of the public present.

1 To accept Apologies for Absence

Cllr Hince, Cllr Edwards and Cllr Cobb.

2 To receive Declarations of Interest & Dispensation Applications

Cllr Burman declared a non-declarable pecuniary interest in item 8.1.

3 To consider Minutes of the Previous Meeting

The Minutes of the Meeting held on 6th January 2015, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

4 Open Forum

4.1 Cllr Taylor advised that there was an upcoming decision on spending on community transport and that he believed it should be spent to benefit the rural community rather than on a Rotherwas train station.

4.2 Matters raised during the public forum: Query re. the Core Strategy timetable and a representation regarding planning application 150019.

4.3 PC Powell had come to say goodbye as she would be retiring in two weeks' time. She would be replaced by PC Tom Milton. CSO Middleton was also leaving to join the Police in Hereford and would be replaced by CSO Paul Davies. PC Powell was thanked for all her work over the years.

5 Bernard Eacock from Bernard Eacock Ltd, Planning and Architectural Services – Housing Proposals in Madley

Mr Eacock outlined proposals for a development of a further 27 dwellings, beyond the existing planning permission at Faraday House. Mr Eacock explained that an application would be submitted shortly and answered questions raised.

Resolved that a Housing Working Group, formed of Cllr Clelland, Cllr Beard, Cllr Burman, Cllr Cobb and Cllr Griffiths, be set up. The Terms of Reference of the group would be to look at the pre-application for the Faraday House site, investigate drainage considerations and to gauge public opinion.

6 Clerk Update and to note Correspondence List

The correspondence list and clerk update were noted. A further meeting with the children at the school to discuss the recreation field had taken place. They had written letters to local businesses and had secured a £500 contribution towards the field from Certainly Wood and an offer of labour from BT, as well as a collection from a collection jar at BT with the sum of £36.28 towards the recreation field, which was passed to the parish council. The children were keen to continue to be involved and would be writing more letters, coming up with other fundraising ideas, leading an assembly about it and could attend a parish council meeting to talk about what they had done. They were also keen to look into flower/veg beds that could be maintained by the school gardening club. A further visit to

Action

Clerk

the school would take place before Easter. Details of a website training course to set up a new website had been received. The cost was £67.50, for a 5 week (15 hour) course, with only 10 places available. The clerk offered to attend and this was agreed.

7 To consider Lengthsman worksheets, action required and proposed new Lengthsman Scheme Information

Briefings on the new lengthsman scheme were being carried out by Balfour Beatty and the details forwarded by the clerk. Therefore, whether to participate in the scheme would be discussed at the next meeting, after the briefing had been attended. There were no specific defects to report to the lengthsman.

8 Planning

8.1 Planning application 150096, Cherrytrees Bungalow, Swinmoor Farm, Canon Bridge – Proposed livestock building, open silage clamp and ancillary concrete areas was discussed. **Resolved** to support this application.

Clerk

8.2 Planning application 150019, The Bage Farm, Madley – Filling and levelling of agricultural land to improve farming efficiency (part retrospective) was discussed. Local residents were thanked for the information and photographs provided.

Resolved that the parish council strongly objects to this application. There were serious concerns for the wildlife habitat, pollution of watercourses, increased risk of flooding and the material being used. Has the material being used been analysed by the Environment Agency? The parish council requests that this application and these issues are investigated as a matter of urgency.

Clerk

9 To consider details of the new Local Council Award Scheme

Details had been circulated to members.

Resolved that participation in the scheme would not be pursued at present.

10 To consider applying for designation as a Neighbourhood Area and undertaking a Neighbourhood Plan

Cllr Hince had attended a presentation on Neighbourhood Planning and was not present to discuss.

Resolved to defer this to the next meeting.

Clerk

11 To discuss offer of contribution towards Village Signs from ETL Systems and consider action

ETL had generously offered a donation of £1500.00 to purchase signs for the village gateway/s. Discussion was had on how many signs should be considered.

Resolved that the cost of signs be investigated for consideration.

Clerk/EB

12 To consider response from Yeomans Travel regarding buses at Archenfield bus stop and any action required

The response received was positive and detailed measures the company had taken to reduce the likelihood of mounting the kerb or hitting the bin again. Lighting at the location was suggested for consideration.

Resolved that the clerk respond to thank them for the response and action taken, inform them that the parish plan had highlighted that the community preferred not to have lighting and to request that they repair the damage.

Clerk

13 Update on the Youth Club and consider funding and responsibility ongoing

Costs of the youth club, funding and responsibility ongoing were discussed. HALC had

recommended that the youth club be the responsibility of the parish council to enable close links. The youth club had set up its own bank account and was being overseen by HVOSS.

Resolved that the youth club be separate and independent to the parish council. A grant application from the youth club would be considered annually by the parish council, via the grant application form.

14 **Recreation Field**

14.1 The monthly recreation field checklist was not received, but the weekly report was discussed. The adventure trail had now been repaired and no other action was required.

14.2 Western Power had informed the clerk that the work to power lines was scheduled for completion in February half-term.

14.3 The Proludic equipment was scheduled for installation, but a site visit had resulted in options of either locating the equipment further onto the field as the surfacing needed to go on grass, or paying the contractor £350 to clear the brambles in a location nearer the fence. Bollard signage stating contact details of the clerk for access had been ordered at a cost of £19.00.

Resolved to pay £350 for the contractor to clear the brambles and install the equipment in the location deemed as most suitable by the parish council.

Clerk

14.4 The picnic tables, benches and goal posts were awaiting installation. As BT had made an offer of labour, it was suggested that this could be utilised.

Resolved that BT be asked to install the picnic tables, benches and goal posts.

Clerk

15 **Finance Report**

15.1 **Resolved** that the bank reconciliation was approved.

15.2 **Resolved** that due to an error by Herefordshire Council, resulting in the Lengthsman grant money being paid into the parish council account, a cheque be issued for the £1035.00 to the Madley and Eaton Bishop Lengthsman Scheme account.

Clerk

15.3 **Resolved** for approval:

PAYE £47.60, NI £0.00 Employee, £0.00 Employer

Mrs C Boyles (Reimburse expenses) £27.69

Mrs C Boyles (Reimburse youth club arts/crafts materials) £169.93

Ashley Smith (Fix broken component of Adventure Trail) £60.00

15.4 **Resolved** for approval from the Lengthsman Scheme:

Madley Parish Council (Lengthsman administrator fee January 2015) £42.75

16 **Change of date for May meeting, due to elections**

Due to the timings and legalities relating to the elections it would be necessary to change the date of the May meeting.

Resolved that the May meeting be held on Tuesday 19th May 2015. There would be no June meeting and then meetings would resume as usual from July 2015.

17 **Matters for the Next Agenda (no discussion)**

None.

The meeting closed at 9.40pm

Next Meeting Tuesday 3rd March 2015