

Minutes of the Meeting of Madley Parish Council held on Tuesday 1st November 2016 in Madley Parish Hall at 7.15pm

Cllr I Clelland (Chairman), Cllr P Hince, Cllr F Griffiths, Cllr E Burman, Cllr L Price, Cllr P Corcoran, Cllr N Hoskins and Cllr R Beard.

In attendance: PCSO Witcher and Mrs C Boyles (Clerk). There were eighteen members of the public present.

	Action
<p>1 To accept Apologies for Absence Cllr P Cobb and Ward Cllr S Williams.</p>	
<p>2 To receive Declarations of Interest & Dispensation Applications Cllr Burman declared a pecuniary interest in agenda item 6.3. Cllr Hoskins declared a non-pecuniary interest in agenda items 6.1, 6.2, 6.3 and 6.4.</p>	
<p>3 To consider Minutes of the Previous Meeting The Minutes of the Meetings held on 4th October 2016 and 18th October 2016, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p>	
<p>4 Open Forum 4.1 The local policing team provided an update. A request was made for speed checks on Brampton Road and enforcement of illegal parking on the junction of the crossroads. 4.2 There was no report from the parish paths officer. 4.3 There was no ward member report. 4.4 Matters raised during the open forum: Issues raised regarding planning application 162770 were deferred until the relevant item due to members' declared interests.</p>	
<p>5 Clerk Update and to note Correspondence The correspondence and clerk update were noted. The clerk had been advised that a planning application for Stoney Court Poultry Ltd has been resubmitted and also a planning application for Madley Trading Post. These would be notified to the parish council after the validation process and put on the following agenda for comment. Cllr Beard had met with the headteacher of Madley School to discuss parking and congestion. Possible options were discussed and Cllr Beard would arrange a meeting with the School Safeguarding Governor to discuss further. Cllr Hoskins would be included to link in with possible recreation field improvements, such as a path across the field to facilitate a 'walking bus'.</p>	RB/NH
<p>6 Planning applications (to be determined by Herefordshire Council) 6.1 Cllr Hoskins left the room. Planning application 163117, Brightwells Auction Site, Stoney Street Industrial Estate, Madley – Variation of condition 8 (102843/F) to extend the permission of the modular building by 2 years was considered. Resolved that the parish council supports this application but would comment that it was requested that measures be taken to minimise the visual impact, similar to that undertaken by BT. The concrete entrance bollards were considered obtrusive and removal or improvement would be requested as well as tree screening of the site. 6.2 Planning application 163119, Brightwells Auction Site, Stoney Street Industrial Estate, Madley – Variation of condition 3 (P142276/F) to extend the permission of the modular building by 2 years was considered. Resolved that the parish council supports this application but would submit the comments</p>	Clerk Clerk

detailed in item 6.1 for this application also.

6.3 Cllr Burman left the room. Amended plans for planning application 162770, Land off Stone Street, Nr Madley – Small Scale Gas Fired Energy Reserve Facility and Ancillary Infrastructure were considered. Representations by members of the public were made and it was requested that it be put on record that due to their interests in this application it was expressed that there was no confidence in Cllr Burman and Cllr Hoskins. The clerk explained that any complaint regarding the conduct of a councillor should be submitted to the Monitoring Officer at Herefordshire Council.

Resolved that the parish council submit additional comments objecting to this application. It was agreed for Cllr Clelland forward draft comments to the clerk by Monday 7th November and these would be circulated to all members, along with Mrs Gilbert, representing the members of the public present. Comments would be submitted by the deadline of 11th November. It was agreed for the representation from Mrs Gilbert to be forwarded to neighbouring parish councils for information.

IC/
Clerk

6.4 A letter from Brightwells regarding the TRO review of speed restriction on Stoney Street was read out. They were prepared to fund a Traffic Regulation Order Review related to Speed Restriction Measures along Stoney Street and associated measures up to a sum of £10,000 to try and help the local neighbourhood in this way. They had requested a fee quote from BBLP to undertake the TRO.

Resolved that the parish council write to Brightwells to support and accept this offer. The planning officer, Kelly Gibbons, would be copied in. Cllr Hoskins and Cllr Burman rejoined the meeting.

Clerk

7 Lengthsman Scheme

7.1 **Resolved** that the lengthsman worksheet was noted and invoice no. TGC1857 for £377.00 exc. VAT was agreed for payment. This related to investigative work on the C1196, Canon Bridge Road as there was raw untreated domestic sewerage being discharged directly into a roadside ditch which leads to a watercourse. The lengthsman had logged a pollution report with the Environment Agency on 28th October 2016. The clerk would contact the lengthsman for an update. 1 hour of lengthsman administration during October was agreed for payment to the clerk. Lengthsman Scheme expression of interest documentation received from Balfour Beatty would be considered at the December meeting.

Clerk

7.2 Further to the last meeting, the clerk had chased up Linzy Outtrim regarding responsibility for the ditch on Claypits Lane. Linzy Outtrim had responded to say that she had consulted with the Network Regulation Manager to clarify the situation and that BBLP did not consider it of high enough priority to do any ditching works, which remains the case, and therefore BBLP will not be maintaining the ditch going forward. The parish council continues to dispute responsibility for the ditch as when Linzy Outtrim had given permission for the works to alleviate the flooding suggested by the lengthsman, she had not made the parish council aware of any liability for this ongoing.

Resolved that the lengthsman be requested to install the channels planned for the ditch, to aid water run-off and then review.

Clerk

8 Recreation Field

8.1 The recreation field checklists were received and noted. Cllr Burman had fixed the damage to the slide and it was now safe to use. Some graffiti had appeared on equipment and clippings from the tennis club hedge had been left on the recreation ground. It was requested the clerk contact the tennis club to ask that the hedge clippings be cleared.

Clerk

8.2 Plans for further improvements was deferred to the next meeting.

9 **Finance**

9.1 **Resolved** that the finance report was approved and it was agreed to transfer £118.00 from general reserves to the fees/subscriptions budget due to increases in these costs.

9.2 The report from the Finance Working Group was received and noted.

9.3 The precept/budget for 2017/18 was discussed and would be considered further at the December meeting.

9.4 **Resolved** that the payments in the schedule below were approved:

10 **To receive update on S106 Bridge Sollars Road improvements**

The clerk had written to Cllr Paul Rone, Cabinet Member for Transport and Roads and copied in BBLP and Jesse Norman MP regarding the lack of progress on this project. Jesse Norman MP had responded to ask to be kept informed and the Locality Steward had responded to say that she was trying to establish the current status of the project; her current understanding was that the design elements are completed, but that as it stands are over budget, and do not include elements such as VAT, or land purchase, amongst others. BBLP is waiting for a response from Herefordshire Council and will be in contact when they have received it.

Resolved for the clerk to re-send the letter if no response is received within a month of the original letter.

Clerk

11 **To consider comments on Bishopstone Group Draft Neighbourhood Development Plan Regulation 14 Consultation**

Resolved that there were no comments.

12 **To consider comments on Initial Proposals for New Parliamentary Constituency Boundaries**

Resolved that there were no comments.

13 **To receive the report from the Neighbourhood Plan Working Group**

The report was received and noted. The Issues and Options consultation had now commenced and the drop-in event would take place at the parish hall on Saturday 12th November, 2-5pm. Madley Scouts would be providing refreshments and members of the working group were arranging leaflet delivery.

A resolution was passed to exclude the public and press from discussions on the following item due to its confidential nature

14 **To consider action required regarding the Pension Auto-enrolment Staging Date and Clerk Annual Review**

Resolved to take the action detailed in Confidential File Note 11.16.

15 **Matters for the Next Agenda (no discussion)**

None.

The meeting closed at 9.15pm

Next Meeting Tuesday 6th December 2016.

Payee	Item	Total (inc. VAT)	Total (exc. VAT)	Budget
Mrs C Boyles	Clerk's salary for October 2016 – as per regular payment schedule and contract of employment	To include: PAYE £82.60, NI £0.00	To include: PAYE £82.60, NI £0.00	3
Mrs C Boyles	Reimbursement of expenses Postage and travel	£33.75	£33.75	5
Countrywide Grounds Maintenance Ltd	Grass cutting payment for October 2016	£70.39	£58.66	8
SLCC	Annual subscription	£103.00	£103.00	1