

Minutes of the Meeting of Madley Parish Council held on Tuesday 3rd November 2015 in Madley Parish Hall at 7.15pm

Cllr I Clelland (Acting Chairman), Cllr R Beard, Cllr E Burman, Cllr P Corcoran, Cllr F Griffiths, Cllr A Willcock and Cllr N Hoskins.

In attendance: Cllr S Williams (Ward member) and Mrs C Boyles (Clerk). There were two members of the public present.

	Action
1 To accept Apologies for Absence Cllr P Cobb and Cllr P Hince.	
2 To receive Declarations of Interest & Dispensation Applications None.	
3 To consider Minutes of the Previous Meeting The Minutes of the Meeting held on 6 th October 2015, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.	
4 Open Forum 4.1 There was no report from the Local Policing Team. 4.2 Cllr Williams had received a complaint regarding a blocked gully on Pennylock and had requested the Locality Steward look at this and the issue at Shenmore that was still awaiting attention after being reported by the Lengthsman. 4.3 Matters raised during the public forum: New white lines painted on the Canon Bridge Road junction in the village were causing safety/visibility issues. The clerk would contact the highways department. A request for verge maintenance in the village would be passed to the Lengthsman.	Clerk
5 Clerk Update and to note Correspondence The correspondence and clerk update were noted. A further planning application had been received since the agenda had been published and the clerk would request an extension to the deadline for the next meeting.	Clerk
6 To receive report from Footpath Working Group and consider any action required The report from the working group was received. Several footpath issues reported to the parish council had been discussed and Cllr Burman and Cllr Hoskins had walked several paths since the working group meeting. They reported that the stile on MY35 between Brampton Golf Course and Cublington Court was in satisfactory condition and the finger post was not necessary as way markers were in place. There is a badger sett in the vicinity but it is not close to the footpath. The stile on MY53/42 at Danmek Nursery was in satisfactory condition. Cllr Burman had found a stile in need of repair on the path to Castle Farm and had spoken to the landowner who had agreed to carry out the repair. Having already been reported to Balfour Beatty it was felt that no further action was currently required on outstanding footpath defects. A proposal to consider joining the P3 scheme, subject to the appointment of a suitable parish paths officer, approved by the parish council, was considered. The scheme was currently under review and any decision would depend on the outcome of that review. Resolved that no further action regarding current defects was required. Resolved that the parish council would consider joining the P3 scheme if a suitable PPO is appointed. Resolved that the draft advertisement for a PPO, subject to amendments agreed, be published (Appendix 1).	Clerk
7 Planning 7.1 The clerk had attended the recent Herefordshire Council planning seminar that had covered the recently adopted Core Strategy and Neighbourhood Planning and the presentations had been circulated. 7.2 An update had been requested from the planning officer regarding planning application 152036, Land adjacent to Faraday House, Madley – Site for proposed erection of 27 dwellings including affordable housing. She had responded that they were still awaiting a reply to land drainage queries. The clerk had made her aware of current issues with the pumping station at Claypits Lane with sewage overflowing from a manhole due to capacity issues. Upgrading works thought to have taken place appeared not to have alleviated this problem that had been occurring for many years. As Welsh Water had not objected to the application it was advised to contact Welsh Water direct. Resolved for the clerk to request an update prior to the next meeting and for the sewage issues to be reported via Cllr Williams/the clerk.	Clerk/ SW

7.3 Planning application 152975, Handlands Cross Cottage, Madley – Proposed single storey extension and construction of new detached garage was considered.

Resolved that there were no objections to this application.

Clerk

8 **Update on site visit with Bruce Evans, Herefordshire Council re. C1098, Bridge Sollars Road Improvements and consider any action**

A site visit had taken place and the possible extension of the passing bay, which would involve relocation of a telegraph pole, was seen to offer significant improvement to visibility on the bend. It was also suggested that moving a hedgerow back to widen the road at the narrow section near the village would also improve the road. Bruce Evans noted these options and went away to investigate them and find out related cost and planning implications. The clerk would contact Mr Evans for an update.

Clerk

9 **To consider applying for a Tree Preservation Order for the tree adjacent to the junction of the B4352 and C1098**

This proposal was discussed and it was agreed that the tree was a significant and valuable amenity to the parish and could be at risk due to planned development nearby.

Resolved for a tree preservation order application to be made, drafted by Cllr Griffiths and the clerk and to be circulated to members before submission.

FG/
Clerk

10 **Update on the Lengthsman Scheme and approve payments and action required**

The lengthsman worksheet was received and noted. The lengthsman was frustrated that the issue at Shenmore had still not been dealt with by Balfour Beatty, which meant further lengthsman budget had been spent on this issue.

Resolved to authorise payment of the lengthsman invoice for £450.00.

Resolved that payment of 1 hour for lengthsman administration be authorised.

Clerk
Clerk

11 **To receive update on Madley Youth Club and agree any action required**

Cllr Corcoran gave a short report. HVOSS had confirmed to the clerk that they were working on a package including terms of reference and policies that would be suitable for use by parish councils and they would be in contact once this was in place.

12 **Recreation Field**

12.1 The weekly and monthly recreation field checklists had not been received.

12.2 The clerk had requested a quote for minor repairs to the adventure trail from the company recommended by the supplier but had not received this yet. This had been chased up several times with both the supplier and the repair company. The clerk would look for alternative quotes.

Clerk

13 **Finance Report**

13.1 **Resolved** that the finance report was approved.

13.2 A grant application from South Wye Community Association was considered.

Resolved that no grant be awarded.

13.3 The grant application form sent to Dore Community Transport had not been received.

13.4 **Resolved** for approval:

Clerk's salary for October 2015 as per contract of employment

PAYE £53.60, NI £0.00 Employee, £0.00 Employer

Mrs C Boyles (Reimburse stationery/office/postage/travel expenses) £29.07

Countrywide Grounds Maintenance (Grass cutting for October 2015) £70.39

Herefordshire Wildlife Trust Ltd (Wildplay session) £180.00

SLCC (50% of annual subscription) £74.50

Clerk

14 **Matters for the Next Agenda (no discussion)**

None.

The meeting closed at 8.15pm

Next Meeting Tuesday 1st December 2015.

Appendix 1

Madley Path Network

Herefordshire Council, through Balfour Beatty, runs a scheme called the P3 Scheme. This scheme is much like the Lengthsman Scheme already operating in the parish, but for public rights of way rather than minor highways. It enables parish councils to take on responsibility for the maintenance of the public rights of way in their parish and there is a small budget available to undertake maintenance. The scheme requires a volunteer parish path officer, nominated by the parish council, to be in post, with maintenance carried out by a contractor appointed by the parish council. The path officer works in partnership with the parish council, with their duties including:

- Carry out duties to ensure that the local path network is kept open and usable for the public to enjoy, keeping the legal definitive line of rights of way open.
- Make first approach to land owners under guidance of Balfour Beatty if required concerning any problems and obtain consent to undertake work on their land.
- Confirm each year that they have walked all the paths in the scheme during the preceding 12 months.
- Act as a direct link from the parish council to Balfour Beatty.
- Liaise as required with the Locality Steward.

The parish council would like to consider undertaking the scheme, although a decision on this would depend on the outcome of a review of the scheme currently being undertaken by Herefordshire Council/Balfour Beatty. It is important for the parish path officer and parish council to work together towards the common aim of improving the public path network for the community. If you enjoy walking and would like to take a positive role in improving the public rights of way in the parish by becoming the parish path officer, please contact the parish clerk, Carla Boyles, for more information on 01432 271209 or clerk@madley.org.uk