

Minutes of the Meeting of Madley Parish Council held on Tuesday 6th October 2015 in Madley Parish Hall at 7.15pm

Cllr P Hince (Chair), Cllr I Clelland, Cllr E Burman, Cllr P Corcoran, Cllr F Griffiths, Cllr A Willcock and Cllr N Hoskins.

In attendance: Ward Cllr S Williams, Linzy Outtrim (Locality Steward), Bruce Evans (Herefordshire Council), Terry Griffiths (Lengthsman), Mrs C Boyles (Clerk). There were seven members of the public present.

1 To accept Apologies for Absence

Cllr P Cobb, Cllr R Beard and the local policing team.

2 To receive Declarations of Interest & Dispensation Applications

None.

3 To consider Minutes of the Previous Meeting

The Minutes of the Meetings held on 1st September 2015 and 21st September 2015, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

4 Bruce Evans, Herefordshire Council – to discuss C1098, Bridge Sollars Road improvements

Mr Evans spoke about the S106 money from Brightwells which was earmarked for improvements to the Bridge Sollars Road. As the scheme that was previously being worked on had been through Amey, this now needed looking at again to determine the best use of the money. It was felt the best way forward currently would be to meet up on site to look at options. The date for use of the money was queried and Mr Evans confirmed that the money had to be used by 24th November 2016 as there was five years from signing of the Heads of Terms agreement, which had been signed on 24th November 2011. Mr Evans was asked about land drainage implications of the Faraday House planning application but he explained this would be within the remit of Balfour Beatty as he only dealt with transportation/highways improvements etc.

Resolved for the clerk to liaise with Mr Evans to arrange a site meeting.

5 Open Forum

5.1 There was no report from the Local Policing Team.

5.2 Cllr Williams gave a brief update on the current status of the Faraday House application.

5.3 Matters raised during the public forum: A query regarding sewerage capacity for the proposed Faraday House development was raised as previous planning applications had been turned down for this reason. It was believed that pumping station upgrade works had taken place within the last couple of years and Welsh Water had submitted comments on the current application which did not indicate any concern regarding this.

6 Footpaths

6.1 Further to the last meeting the clerk had made enquiries with Will Steel and the response was read out, restating his previous comments that although there are still obstructions along the legal line, there is a route freely available adjacent to the legal line and until there is a material change in circumstances Herefordshire Council do not believe that it would be proportionate to take further action at this time. The parish council had received further emails from members of the public requesting the parish council to respond to Will Steel outlining action to make the path more convenient to walkers.

Resolved that the parish council takes no further action and respond to the members of the public and request that they deal directly with Will Steel.

6.2 Linzy Outtrim was asked for an update on outstanding footpath issues and confirmed that there are currently a large number of outstanding PROW defects within the parish, but PROW issues whilst important, were of lower priority than other areas, such as highways. She did not believe any of the outstanding defects posed immediate safety issues and therefore there was not the capacity to deal with these at present. If there were any footpath issues that did pose a safety hazard, she requested that the details be passed to her.

7 Clerk Update and to note Correspondence List

The correspondence list and clerk update were noted. Details of Balfour Beatty parish briefings and a planning (Core Strategy) seminar were given. Information on public transport bus routes would be forwarded to Tracking the News for publication. The clerk had now received confirmation that she had passed the

Action

Clerk

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Clerk

Certificate in Local Council Administration and was a qualified clerk.

8 Planning

8.1 An update from Herefordshire Council on planning application 150019 at Bage Farm was read out. They advised that following refusal of the recent application they are awaiting the outcome of an Environment Agency prosecution and a Police investigation. An application to restore the ponds is awaited.

8.2 Planning application 152036, Land adjacent to Faraday House, Madley – Site for proposed erection of 27 dwellings including affordable housing was currently awaiting responses to land drainage queries from the agent. There may be a further period for consultation. The planning officer advised the clerk to contact her prior to the next parish council meeting for an update.

Clerk

8.3 Planning application 152480 and 152482, Red Lion Inn, Madley – Proposed installation of new metal fence to front elevation to replace existing wooden fence. Installation of wooden picket fence to side elevation was considered.

Resolved not to comment on these applications.

Clerk

8.4 Planning application 152563, Land at Parkway Farm, Madley – Proposed biomass heating packaged plant room. To house 1 no. 600 kWh biomass boiler and 2 no. 300 kWh LPG gas boilers as back up. Also to house 1 no. 9,000 litre hot water buffer vessel and internal wood chip/pellet store with 20 tonne capacity. To provide heating to 8 no. existing poultry sheds was considered.

Resolved that this application was supported.

Clerk

8.5 Planning application 152861, Lower House, Madley – Alterations to plot 2 of previously approved scheme 132700/F was considered. This application had been received since the agenda had been published but having considered it, councillors agreed that the parish council did not wish to comment.

9 To consider response to the Regulation 14 Consultation on the Kingstone and Thruxton Draft Neighbourhood Development Plan

Resolved that no response be submitted.

10 To receive update on Neighbourhood Development Plan and consider any action required

Sam Banks from the Neighbourhood Planning Team at Herefordshire Council had sent the Strategic Environmental Assessment draft and the clerk had informed her that the Neighbourhood Development Plan was not being progressed for the foreseeable future. Ms Banks had responded to say that no action was required currently unless it is decided never to prepare a neighbourhood plan. At the Core Strategy examination a commitment was made to produce a Rural Areas Site Allocation DPD for those areas not currently undertaking a neighbourhood plan and they would contact the parish council with further details in due course.

Resolved to review the status of the Neighbourhood Development Plan in six months' time.

Clerk

11 Lengthsman Scheme

11.1 The lengthsman worksheets had been circulated and Terry Griffiths explained difficulties in carrying out maintenance on the C1098 Bridge Sollars Road due to the nature of the road and the high volume of traffic. This made it necessary to use traffic management on this road, increasing the cost of maintenance. There were some areas of ditch clearing requiring attention and it was agreed for Mr Griffiths to include details of options for this on his next set of worksheets. Following a query re. road sweeping Mr Griffiths confirmed that all roads within the 30 mph limit of the village, covered by the lengthsman scheme had been swept at the beginning of September. The issue previously reported to Balfour Beatty by the lengthsman and the clerk at Shenmore had still not been addressed. Cllr Williams requested details be forwarded to him and he would look into this. It had been reported that the verges on the access road that runs parallel to the B4352 between Claypits Lane and Archenfield required the attention of the lengthsman.

Clerk

Resolved for the lengthsman to continue with routine maintenance on the C1098 for this financial year and this would be reviewed for next year.

Clerk

Resolved to continue road sweeping within the 30mph limits over winter.

11.2 **Resolved** that payment of 4 hours for lengthsman administration be authorised.

Clerk

12 To receive update on Madley Youth Club and agree any action required

Cllr Corcoran gave a short report. The youth club now had 10 regular attendees with some new ones joining. A craft and food fair was being held on the 28th October as a fundraiser and a fundraising box in the pub was well supported. A new tranche of training would be needed for the volunteers next year and Cllr Corcoran would find out the costs relating to this. The youth club had many activities planned including making bean bags and a trip to the cinema. The clerk was awaiting information from HALC on Terms of Reference and action required for the parish council adoption of the youth club.

13 Recreation Field

13.1 The weekly and monthly recreation field checklists had been received and were noted with items requiring attention being on the agenda.

13.2 The clerk had requested a quote for minor repairs to the adventure trail but had not received this yet.

13.3 Litter bin emptying was discussed. The litter bins were now overflowing and arrangements needed to be made. The lengthsman offered to empty the bins when either in Madley or travelling through and could do it on a fortnightly basis. Mrs Reddy offered to empty them in the first instance due to the urgent need.

Resolved for Mrs Reddy to empty the bins and then Mr Griffiths take over ongoing.

13.4 The grant application to Herefordshire Housing had been submitted but they had contacted the clerk to say they couldn't accept it as the parish council's income was over the threshold. They were happy to accept the application from a small local group that met the criteria and this was being looked into. ETL had not responded as yet regarding funding towards the equipment. Cllr Clelland would chase this up.

Resolved that the parish council give approval for the application to be submitted by another group on behalf of the parish council.

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14 Finance Report

14.1 **Resolved** that the finance report was approved and the bank reconciliation was verified.

14.2 The report from the Finance Working Group was received and noted.

14.3 **Resolved** for a councillor in-house briefing session to be arranged with HALC at a cost of £150 plus mileage for all councillors.

14.4 The grant application form sent to Age UK Hereford had not been received.

14.5 **Resolved** for approval:

Clerk's salary for September 2015 as per contract of employment

PAYE £45.80, NI £0.00 Employee, £0.00 Employer

Mrs C Boyles (Reimburse stationery/office/postage/travel expenses) £47.01

Countrywide Grounds Maintenance (Grass cutting for September 2015) £70.39

Mr P Corcoran (Reimburse madley.info domain payment) £23.99

Terry Griffiths (Lengthsman scheme for September 2015) £450.00

HALC (Transparency Act training) £15.00

Clerk

A resolution was passed to exclude the public and press from discussions on the following item due to its confidential nature

15 To review the Clerk's Salary

The clerk's salary was discussed. It had been previously agreed for an increase of one SCP, as per the clerk's contract, upon completion of Cilca. An annual increase of a further SCP was considered.

Resolved to increase the clerk's salary for completion of Cilca by one SCP, taking it to SCP 26, with immediate effect.

Resolved to apply an annual increase to the clerk's salary of one SCP, taking it to SCP 27, with effect from 1st April 2016.

16 Matters for the Next Agenda (no discussion)

Bridge Sollars Road.

The meeting closed at 9.15pm

Next Meeting Tuesday 3rd November 2015.