

**Minutes of the Meeting of Madley Parish Council held on Tuesday 3<sup>rd</sup> January 2017 in Madley Parish Hall at 7.15pm**

Cllr I Clelland (Chairman), Cllr F Griffiths, Cllr L Price, Cllr P Cobb, Cllr P Corcoran and Cllr R Beard.

**In attendance:** PCSO L Morris, Ward Cllr S Williams and Mrs C Boyles (Clerk). There were five members of the public present.

	<b>Action</b>
<p>1 <b>To accept Apologies for Absence</b> Cllr P Hince, Cllr E Burman and Cllr N Hoskins.</p>	
<p>2 <b>To receive Declarations of Interest &amp; Dispensation Applications</b> None received.</p>	
<p>3 <b>To consider Minutes of the Previous Meeting</b> The Minutes of the Meeting held on 6<sup>th</sup> December 2016, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p>	
<p>4 <b>Open Forum</b> 4.1 PCSO Morris provided an update on recent issues. 4.2 There was no report from the parish paths officer. 4.3 Cllr Williams had not much to report due to the Christmas period. 4.4 Matters raised during the open forum: A member of the public detailed further enforcement complaints regarding Brightwells planning conditions that had been made. The planning enforcement officer had given them 28 days to take action and it was anticipated that a planning application would be submitted.</p>	
<p>5 <b>Clerk Update and to note Correspondence</b> The correspondence and clerk update were noted. Defibrillator training refresher sessions were being offered by the ambulance service and members suggested it may be worth passing it on to the school to see if they would be interested in it for the older children. A finger post sign on Canon Bridge Road that had recently been replaced by BBLP had been hit and needed re-setting. This had been reported to the locality steward who had logged it for inspection.</p>	
<p>6 <b>Planning applications (to be determined by Herefordshire Council)</b> 6.1 Balfour Beatty had undertaken a site visit to look at the nature of the traffic issues on Stoney Street and had provided information on the TRO process. <b>Resolved</b> for the clerk to respond to say that the parish council supports any speed reduction and safety improvements that can be carried out with the budget available from Brightwells and request to be kept informed of progress. It was thought that the suggested possibility of implementing a village gateway scheme would not be suitable for the Stoney Street location. 6.2 The enforcement complaints regarding Brightwells had already been raised under item 4.4.</p>	<b>Clerk</b>
<p>7 <b>Lengthsman Scheme</b> 7.1 <b>Resolved</b> that the lengthsman worksheet was noted and invoice no. TGC1934 for £382.00 exc. VAT was agreed for payment. 7.2 Cllr Beard had discussed Claypits Lane, the footbridge/culvert and the footpath alongside it with a local resident. <b>Resolved</b> that Cllr Beard and Cllr Burman gather information on possible measures to improve water flow at the culvert and reduce flooding at this location. It would be put on the next agenda for an update and any action to be considered.</p>	<b>Clerk</b>  <b>RB/EB</b>
<p>8 <b>Recreation Field</b> 8.1 The recreation field checklist had been received from Cllr Hince. There was no action required at the present time. 8.2 Plans for further improvements were deferred to the next meeting. The clerk had arranged for a</p>	

quote for a footpath from the car park to Pennyplock and this was awaited.

**9 Finance**

9.1 **Resolved** that the finance report was approved and the bank reconciliation was verified.

9.2 **Resolved** that the payments in the schedule below were approved:

**10 To receive update on S106 Bridge Sollars Road improvements and agree action**

There was no further information at present and therefore this was deferred to the next meeting.

**11 To consider comments on The Marches Freight Strategy Survey**

**Resolved** that there were no comments.

**12 To receive an update on the Neighbourhood Development Plan and agree action**

The consultation responses had been collated and circulated to the working group and were on the website. Kirkwells had completed the first draft of the plan based on the responses and this had also been circulated to the working group and the next working group meeting was scheduled for Tuesday 17<sup>th</sup> January at 6pm at Madley School to discuss any changes. The deadline for the grant was 25<sup>th</sup> January and it was therefore proposed that an extraordinary parish council meeting be scheduled for Tuesday 24<sup>th</sup> January to consider: the draft plan for approval, approval of the stage payment to Kirkwells and whether to undertake a Call for Sites.

**Resolved** that an extraordinary meeting be held on 24<sup>th</sup> January to consider the matters outlined above in order to meet the grant deadline.

**Clerk**

**13 Matters for the Next Agenda (no discussion)**

None.

**The meeting closed at 8.00pm**

**Next Meetings: Extraordinary meeting Tuesday 24<sup>th</sup> January 2017 and ordinary meeting on Tuesday 7<sup>th</sup> February 2017.**

Payee	Item	Total (inc.VAT)	Total (exc.VAT)	Budget
Mrs C Boyles	Clerk's salary for December 2016 – as per regular payment schedule and contract of employment	To include: PAYE £67.80, NI £0.00	To include: PAYE £67.80, NI £0.00	3
Mrs C Boyles	Stationery/Office expenses	£13.00	£13.00	4
	Postage and travel expenses	£20.25	£20.25	5
Countrywide Grounds Maintenance	December grass cutting payment	£70.39	£58.66	8
Information Commissioner	Data Protection Registration renewal	£35.00	£35.00	1
Ewyas Harold Group Parish Council	Reimburse part of contribution towards annual mobile phone use	£34.00	£34.00	4