

Minutes of the Meeting of Madley Parish Council held on Tuesday 5th January 2016 in Madley Parish Hall at 7.15pm

Cllr P Hince(Chairman), Cllr R Beard, Cllr A Willcock, Cllr P Corcoran, Cllr F Griffiths, Cllr P Cobb and Cllr N Hoskins.

In attendance: Cllr S Williams (Ward member) and Mrs C Boyles (Clerk). There were six members of the public present.

	Action
<p>1 To accept Apologies for Absence Cllr I Clelland and Cllr E Burman.</p>	
<p>2 To receive Declarations of Interest & Dispensation Applications None.</p>	
<p>3 To consider Minutes of the Previous Meeting The Minutes of the Meeting held on 1st December 2015, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p>	
<p>4 Open Forum 4.1 No report from the Local Policing Team. 4.2 Cllr Williams confirmed that the Faraday House application would be going to planning committee on Wednesday 13th January and a site visit would take place on Tuesday 12th January. Timings were not known yet. 4.3 Matters raised during the public forum: Flooding of the car park at Pennyplock was reported. This was a recurring issue and it was thought to be the responsibility of Herefordshire Housing. This would be reported to Herefordshire Housing with a request to look at a solution. Enquiries on sand bag availability as a short term measure would be made with the locality steward. It was requested the clerk also chase up re. missing Archenfield signage. There was an enquiry regarding street lighting in the parish and whether any requests had been received for additional street lighting. No requests had been received and in the parish plan in 2012 only a minority had wanted additional street lighting.</p>	Clerk/ SW
<p>5 Clerk Update and to note Correspondence The correspondence and clerk update were noted. The Locality Steward had not visited the landowner of the hedges on the Canon Bridge Road junction but had confirmed she would do this on 6th January. The clerk would request she also look at the speed restriction signs on Canon Bridge Road as they were facing the wrong direction. Consultations on reviews of local council tax support schemes and the community infrastructure levy had response deadlines prior to the next meeting and the information had been circulated. It was felt it was not necessary for the parish council to comment on these.</p>	Clerk
<p>6 To consider any action required re. Neighbourhood Plan At the recent HALC training session Lynda Wilcox had suggested holding a separate Annual Parish Meeting this year and dedicating it to the Neighbourhood Plan. Mrs Wilcox would take the meeting and ascertain whether there was sufficient interest from the community to form a steering group and take a Neighbourhood Plan forward. Resolved that this proposal was approved, with the Annual Parish Meeting taking place in</p>	Clerk

April. Lynda Wilcox would be contacted for availability.

7 To consider appointment of Parish Paths Officer

Matt Aspinall had volunteered to take on the parish path officer role.

Resolved that Matt Aspinall be nominated as path officer for a trial period of 6 months. All footpath issues could be reported to Mr Aspinall, with him providing a report for parish council meetings. The secateurs were passed to Mr Aspinall by the previous path officer. Maps would be forwarded to Mr Aspinall and the Locality Steward informed.

Clerk

8 Planning

8.1 The planning officer had confirmed that planning application 152036, Land adjacent to Faraday House, Madley – Site for proposed erection of 27 dwellings including affordable housing would be going to planning committee on 13th January. Whether the parish council should speak at committee and, if so, what should be said was discussed.

Resolved that the clerk would attend the planning committee and speak on behalf of the parish council on this application.

Clerk

Resolved that the agreed statement to be read out at planning committee would be: Madley Parish Council is concerned about the cumulative effect that significant development proposals in the local area of Madley, Clehonger and Kingstone will have on local infrastructure. The impact of these proposed developments will apply excessive pressure on the local infrastructure, particularly the highways network and the drainage and sewerage systems. The parish council seeks assurance from Herefordshire Council that appropriate action will be taken to ensure the local infrastructure is improved sufficiently to provide the additional capacity to cope with the combined proposals.

Clerk

8.2 Planning application 153564, Land adjacent to Town House, Madley – Proposed variation on condition 2 of planning permission P140210/F (Proposed construction of 3 detached dwellings) – amendment to approved plans was considered.

Resolved to comment that the parish council is concerned that this situation has occurred and the parish council is aware of other incidents of this happening. What measures are taken to ensure compliance with the proposals that have been granted planning permission in order to prevent retrospective amendments to developments that have already been built?

Clerk

9 Update on the Lengthsman Scheme and approve payments and work required

The lengthsman worksheet and report were received and noted. The lengthsman had met with the locality steward re. outstanding works required at Shenmore and these were logged for action by Balfour Beatty.

Resolved that payment of 4 hours for lengthsman administration be authorised.

Clerk

Resolved that the parish council were still in agreement for any maintenance required on the C1098 to take place, despite the increased cost due to traffic management required.

10 Local Transport

10.1 Herefordshire Council had written to inform the parish council that unless further funding can be found the 449 Hereford to Madley evening service will cease from 10th April 2016. The subsidy per passenger currently stands at £7.35. They had requested parish councils publicise the service to encourage parishioners to use it or lose it. This had been publicised on the community website and sent for inclusion in Tracking the News. This may have the effect of making the service commercially viable or alternatively they had asked if the parish council would be able to contribute towards the cost of the service.

Resolved that the parish council would not contribute towards the service as it was felt that there was not enough use to justify using parish council funds.

10.2 Details of the Draft Herefordshire Local Transport Plan 2016-31 consultation had been circulated.

Resolved not to submit a response.

11 **To receive update on Madley Youth Club and agree any action required**

The clerk would chase up Terms of Reference etc. from HVOSS.

Clerk

12 **Recreation Field**

12.1 The monthly recreation field checklist was received and noted.

12.2 Herefordshire Housing had approved the grant to the Youth Club, therefore there was now £5,000 from Herefordshire Housing, £5,000 from Madley Charities, £1,500 from ETL and £500 from Certainly Wood pledged. This meant there was funding in place to install a basket swing and zip wire with the associated groundworks and safety surfacing at a cost of £11,995. Three quotes had been obtained. Proludic had offered a substantial discount to match the cheapest quote of £11,995 received from Safe and Sound Playgrounds. They would install the basket swing in place of the existing decommissioned swing bay and the zip wire would be positioned from the bollards into the field. Work needed to be completed by April for the Herefordshire Housing grant.

Resolved to commence the project as soon as possible and to accept the quote from Proludic. Exact positioning of the zip wire to be agreed.

Clerk

13 **Finance Report**

13.1 **Resolved** that the finance report was approved and the bank reconciliation was verified.

13.2 **Resolved** for approval:

Clerk's salary for December 2015 as per contract of employment

PAYE £46.60, NI £0.00 Employee, £0.00 Employer

Mrs C Boyles (Reimburse stationery/office/postage/travel expenses) £27.00

Countrywide Grounds Maintenance (Grass cutting payment for December 2015) £70.39

Information Commissioner (Data protection registration renewal) £35.00

HALC (In house training and mileage) £188.10

C Boyles (Reimbursement for refreshments for training session) £7.00

14 **Matters for the Next Agenda (no discussion)**

Arrangements for Annual Parish Meeting.

The meeting closed at 8.30pm

Next Meeting Tuesday 2nd February 2016.